

**San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form**

FY of Allocation Action:

Project Name:

Implementing Agency:

EXPENDITURE PLAN INFORMATION

Prop K Category: Gray cells will automatically be filled in.

Prop K Subcategory:

Prop K EP Project/Program:

Prop K EP Line Number (Primary): **Current Prop K Request:** \$

Prop K Other EP Line Numbers:

Prop AA Category:

Current Prop AA Request: \$

Supervisorial District(s):

SCOPE

Sufficient scope detail should be provided to allow Authority staff to evaluate the reasonableness of the proposed budget and schedule. If there are prior allocations for the same project, provide an update on progress. Describe any outreach activities included in the scope. Long scopes may be provided in a separate Word file. Maps, drawings, etc. should be provided on Worksheet 7-Maps.or by inserting additional worksheets.

Project sponsors shall provide a brief explanation of how the project was prioritized for funding, highlighting: 1) project benefits, 2) level of public input into the prioritization process, and 3) whether the project is included in any adopted plans, including Prop K/Prop AA 5-Year Prioritization Program (5YPPs). Justify any inconsistencies with the adopted Prop K/Prop AA Strategic Plans and/or relevant 5YPPs.

Indicate whether work is to be performed by outside consultants and/or by force account.

The Transportation Authority’s Neighborhood Transportation Improvement Program (NTIP) was developed to build community awareness of, and capacity to provide input to, the transportation planning process and to advance delivery of community supported neighborhood-scale projects.

The District 1 NTIP Planning Project was developed in response to input from Supervisor Mar’s office and was informed by an analysis of transportation safety related needs in District 1. Project deliverables and recommendations will respond to Supervisor and community concerns, as well as WalkFirst, Vision Zero, and the 2012 Bicycle Strategy. The full scope of work begins on the next page.

**San Francisco County Transportation Authority
Proposition K Sales Tax Program Allocation Request Form**

Scope

The SFMTA requests \$100,000 in Prop K Neighborhood Transportation Improvement Program planning funds to engage the community, the Supervisor's Office and other relevant stakeholders to plan and develop conceptual designs for the following two efforts:

A. Improving safety and access to and from Golden Gate Park for people riding bicycles

The 2012 SFMTA Bicycle Strategy has identified several corridors within District 1 that are strong candidates for upgraded bicycle infrastructure (see attached map). Within these corridors, the SFMTA proposes to engage the community in the planning and scoping process to finalize conceptual designs that will enhance the safety and comfort of the bicycle network. The SFMTA will also evaluate bicycle spot improvements throughout District 1 in order to improve safety.

The top two corridors or sets of locations that emerge from this effort will be advanced to Environmental and Detailed Design phase if funding allows; other needs that emerge will be prioritized for future investment.

B. Improving safety for people walking and riding bicycles on Arguello Boulevard

The SFMTA proposes to engage the community and present options for improvements for people walking and riding bicycles on Arguello Boulevard. This effort will result in a prioritized list of spot improvements that may be constructed as part of an upcoming paving project currently scheduled for late 2016 or prioritized for future investment.

The rough breakdown of work hours between efforts A and B will be 1/3 for B: Arguello Boulevard and 2/3 for A: Golden Gate Park Access. However, the planning and outreach process for these two efforts will be coordinated and some overlap is possible. Throughout the project, the SFMTA will emphasize two key areas of planning focus – improving bicycle and pedestrian connections to Rossi Park, and improving access across Fulton Street from Golden Gate Park to the north-south bicycle corridors of 8th, 15th, 23rd, and 34th Avenues.

Outreach

The SFMTA will work closely with Commissioner Mar's office to identify key neighborhood groups/stakeholders and opportunities for outreach, and to catalog known issues in the planning effort areas. Potential stakeholder groups include the Planning Association for the Richmond, the San Francisco Bicycle Coalition, Walk San Francisco, the San Francisco Recreation and Parks Department, and other community organizations as identified/requested. SFMTA staff will also engage the offices of District 2 Supervisor Farrell's office when considering changes to Arguello, which borders Districts 1 and 2. SFMTA staff will conduct 5-15 meetings with stakeholder groups depending on level of interest.

These initial stakeholder outreach meetings will be a central component of this planning process. Rather than gather wholesale input on bicycle and pedestrian issues in District 1, the emphasis of later community outreach meetings will be to present focused conceptual designs and project options for a given corridor. Initial stakeholder meetings will narrow the focus of the planning process to a targeted list of corridors or spot locations to plan for in addition to Arguello Boulevard. The project team will then undertake an initial Project Definition and Prioritization Process that will develop a list of project alternatives for each location that will inform the content of subsequent community outreach meetings.

**San Francisco County Transportation Authority
Proposition K Sales Tax Program Allocation Request Form**

Following the initial stakeholder outreach, the SFMTA will organize several public engagement opportunities to gather input on project locations and conceptual alternatives. Based on level of interest, the SFMTA will also conduct up to three community walks or bike rides to review conditions, challenges, and trade-offs in the field (1 for Arguello Blvd and up to 2 more). The SFMTA will conduct up to three open-house style meetings (1 for Arguello and up to 2 more) where residents and neighbors will be given the chance to discuss and comment on the proposed interventions and improvements proposed for each corridor/set of locations. The overall purpose of this stage of the community outreach process will be to present a set of focused project alternatives to the public for comment and review.

The SFMTA will work with Supervisor Mar’s office and neighborhood groups to determine if further targeted outreach is necessary at each project location.

Tasks and Deliverables

Tasks and deliverables included in the scope of the project include the following:

| Task | Timeline | Deliverable |
|---|-----------------------------|--|
| 1. Review Existing Conditions: site visits to review existing infrastructure, traffic counts (if deemed necessary), review collision types. | April – May 2015 | N/A |
| 2. Targeted Stakeholder Meetings: meet with stakeholder groups including the District Supervisor’s office | May- November 2015 | Summary of meetings |
| 3. Project Definition and Prioritization: identify corridors/locations to be planned in addition to Arguello Blvd., identify key project opportunities to share with broader public | June –July 2015 | Materials for community workshops will detail identified project opportunities |
| 4. Community Meetings: engage members of the general public to review and comment on concepts | July – October 2015 | Summary of workshops, community walks, community rides |
| 5. Conceptual Design | June – November 2015 | Design documents |
| 6. Preparation for Future Phases | November 2015- January 2016 | Final Report with next steps |

Project Results

Potential improvements may include bulb-outs, sharrows, bicycle lanes, bike boxes, crosswalk striping, signal timing changes, lane configuration modifications, wayfinding, curb ramps and more. In addition, recommendations for next steps could include exploring larger scale changes such as separated cycle tracks.

**San Francisco County Transportation Authority
Proposition K Sales Tax Program Allocation Request Form**

The result of this planning and community outreach process will be a set of conceptual designs for improvements to Arguello Blvd and the set of corridors/spot locations chosen in the Project Definition and Prioritization phase. The package of designs and information for each corridor will allow the SFMTA to advance to further project phases once funding is made available.

Recommended improvements that emerge from both efforts will be advanced to Environmental Planning, Detailed Design, and Construction pending availability of funding. The SFMTA may draw upon NTIP funding placeholders in the Proposition K 5-Year Prioritization Program (5YPP) as a baseline funding source to construct future improvements.

The SFMTA will work with Supervisor Mar's office to determine the preferred way to share outreach results with the community.

Benefits

This project will support the following goals from the SFMTA Strategic Plan:

1. **Safety:** Create a safer transportation experience for everyone.

SFMTA staff will review collision patterns and propose improvements to address bicycle and pedestrian safety along Arguello Boulevard and Golden Gate Park access routes. Arguello is identified as one of San Francisco's high-injury bicycle corridors in need of targeted improvements.

2. **Travel Choices:** Make transit, walking, bicycling, taxi, ridesharing and carsharing the most attractive and preferred means of travel.

Recommended improvements will make it safer and more comfortable to walk or ride a bike in District 1.

3. **Livability:** Improve the environment and quality of life in San Francisco.

This project will improve access to recreational opportunities in Golden Gate Park.

Prioritization

The requested Prop K funds will be drawn from the Transportation/Land Use Coordination category. This project and the requested Prop K funds are included in the Transportation Authority Board-adopted 5YPP for Transportation and Land Use Connection using the established scoring mechanism within that 5YPP.

**San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form**

FY 2014/15

Project Name: District 1 NTIP [NTIP Planning]

Implementing Agency: San Francisco Municipal Transportation Agency

ENVIRONMENTAL CLEARANCE

Type : Categorically Exempt

**Completion Date
(mm/dd/yy)**

Status:

PROJECT DELIVERY MILESTONES

Enter dates for ALL project phases, not just for the current request. Use July 1 as the start of the fiscal year. Use 1, 2, 3, 4 to denote quarters and XXXX/XX for the fiscal year (e.g. 2010/11). Additional schedule detail may be provided in the text box below.

| | Start Date | | End Date | |
|--|------------|-------------|----------|-------------|
| | Quarter | Fiscal Year | Quarter | Fiscal Year |
| Planning/Conceptual Engineering | 4 | 2014/2015 | 3 | 2015/2016 |
| Environmental Studies (PA&ED) | | | | |
| R/W Activities/Acquisition | | | | |
| Design Engineering (PS&E) | | | | |
| Prepare Bid Documents | | | | |
| Advertise Construction | | | | |
| Start Construction (e.g., Award Contract) | | | | |
| Procurement (e.g. rolling stock) | | | | |
| Project Completion (i.e., Open for Use) | | | | |
| Project Closeout (i.e., final expenses incurred) | | | 1 | 2016/2017 |

SCHEDULE COORDINATION/NOTES

Provide project delivery milestones for each sub-project in the current request and a schedule for public involvement, if appropriate. For planning efforts, provide start/end dates by task here or in the scope (Tab 1). Describe coordination with other project schedules or external deadlines (e.g., obligation deadlines) that impact the project schedule, if relevant.

Design for the Arguello Boulevard pavement project is anticipated to begin mid-Fiscal Year 2015/16 with construction starting the second half of Fiscal Year 2016/17.

**San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form**

FY 2014/15

Project Name: District 1 NTIP [NTIP Planning]

Implementing Agency: San Francisco Municipal Transportation Agency

COST SUMMARY BY PHASE - CURRENT REQUEST

Allocations will generally be for one phase only. Multi-phase allocations will be considered on a case-by-case basis.
Enter the total cost for the phase or partial (but useful segment) phase (e.g. Islais Creek Phase 1 construction) covered by the CURRENT funding request.

| | Yes/No | Cost for Current Request/Phase | | |
|----------------------------------|--------|--------------------------------|--------------------------|---------------------------|
| | | Total Cost | Prop K - Current Request | Prop AA - Current Request |
| Planning/Conceptual Engineering | Yes | \$100,000 | \$100,000 | |
| Environmental Studies (PA&ED) | | | | |
| Design Engineering (PS&E) | | | | |
| R/W Activities/Acquisition | | | | |
| Construction | | | | |
| Procurement (e.g. rolling stock) | | | | |
| | | \$100,000 | \$100,000 | \$0 |

COST SUMMARY BY PHASE - ENTIRE PROJECT

Show total cost for ALL project phases based on best available information. **Source of cost estimate** (e.g. 35% design, vendor quote) is intended to help gauge the quality of the cost estimate, which should improve in reliability the farther along a project is in its development.

| | Total Cost | Source of Cost Estimate |
|----------------------------------|-------------------|--------------------------|
| Planning/Conceptual Engineering | \$ 100,000 | Similar previous efforts |
| Environmental Studies (PA&ED) | | |
| Design Engineering (PS&E) | | |
| R/W Activities/Acquisition | | |
| Construction | | |
| Procurement (e.g. rolling stock) | | |
| Total: | \$ 100,000 | |

% Complete of Design: as of
Expected Useful Life: Years

**San Francisco County Transportation Authority
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MAJOR LINE ITEM BUDGET

1. Provide a major line item budget, with subtotals by task and phase. More detail is required the farther along the project is in the development phase. Planning studies should provide task-level budget information.
2. Requests for project development should include preliminary estimates for later phases such as construction.
3. Support costs and contingencies should be called out in each phase, as appropriate. Provide both dollar amounts and % (e.g. % of construction) for support costs and contingencies.
4. For work to be performed by agency staff rather than consultants, provide base rate, overhead multiplier, and fully burdened rates by position with FTE (full-time equivalent) ratio. A sample format is provided below.
5. For construction costs, please include budget details. A sample format is provided below. Please note if work will be performed through a contract.
6. For any contract work, please provide the LBE/SBE/DBE goals as applicable to the contract.

| Project Budget Summary | Total |
|------------------------|-----------------|
| Labor | \$95,516 |
| Non-Labor | \$3,700 |
| Total | \$99,216 |

LABOR - All Tasks

FTE = Full Time Equivalent; MFB = Mandatory Fringe Benefits

| Position | Class | Unburdened Salary | MFB | Overhead = 0.803* (Salary + MFB) | Burdened Salary | FTE Ratio | Hours | Cost |
|--|-------|-------------------|--------|-------------------------------------|-----------------|--------------|------------|-----------------|
| Public Relations Officer | 1314 | 98,822 | 56,684 | 124,872 | 280,379 | 0.01 | 18 | \$2,426 |
| Student Design Trainee III, Arch, 5382 | | 60,616 | 39,763 | 80,604 | 180,983 | 0.01 | 12 | \$1,044 |
| Student Design Trainee II, Arch, I5381 | | 57,845 | 38,535 | 77,393 | 173,773 | 0.00 | 8 | \$668 |
| Student Design Trainee I, Arch., F5380 | | 53,891 | 38,600 | 74,270 | 166,761 | 0.00 | 8 | \$641 |
| Transit Planner II | 5288 | 91,799 | 53,574 | 116,735 | 262,108 | 0.03 | 56 | \$7,057 |
| Transit Planner III | 5289 | 108,942 | 60,633 | 136,169 | 305,744 | 0.08 | 160 | \$23,519 |
| Transit Planner IV | 5290 | 129,182 | 69,498 | 159,540 | 358,221 | 0.05 | 96 | \$16,533 |
| Transit Planner V | 5283 | 153,294 | 80,059 | 187,382 | 420,734 | 0.00 | 8 | \$1,618 |
| Assistant Engineer | 5203 | 103,246 | 58,644 | 129,998 | 291,888 | 0.09 | 180 | \$25,260 |
| Associate Engineer | 5207 | 120,085 | 65,513 | 149,036 | 334,635 | 0.03 | 68 | \$10,940 |
| Engineer | 5241 | 139,054 | 73,821 | 170,939 | 383,814 | 0.01 | 20 | \$3,691 |
| Engineer/Architect/Landscape A; 5211 | | 160,980 | 83,425 | 196,258 | 440,664 | 0.00 | 10 | \$2,119 |
| Total | | | | | | 0.317 | 644 | \$95,516 |

NON-LABOR

| Item | Unit Description | Number of Units | Cost Per Unit | Total Cost |
|--------------------|------------------------|-----------------|---------------|----------------|
| Attorney Fee | Hours | 2 | \$250 | \$500 |
| Counts and Surveys | 1 Bidirectional Survey | 8 | \$150 | \$1,200 |
| Outreach Materials | Postcard/Letter | 2000 | \$1 | \$2,000 |
| Total | | | | \$3,700 |

San Francisco County Transportation Authority
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MAJOR LINE ITEM BUDGET

LABOR - By Task

| Position | Class | Unburdened Salary | MFB | Overhead = 0.803* (Salary + MFB) | Burdened Salary | FTE Ratio | Hours | Cost |
|--|-------|-------------------|--------|-------------------------------------|-----------------|--------------|------------|------------------|
| 0. Project Management | | | | | | | | |
| Transit Planner III | 5289 | 108,942 | 60,633 | 136,169 | 305,744 | 0.02 | 32 | \$4,704 |
| 0. Project Management Subtotal | | | | | | 0.015 | 32 | \$ 4,704 |
| 1. Review Existing Conditions | | | | | | | | |
| Student Design Trainee II, Arch, E5381 | | 57,845 | 38,535 | 77,393 | 173,773 | 0.00 | 8 | \$668 |
| Student Design Trainee I, Arch., E5380 | | 53,891 | 38,600 | 74,270 | 166,761 | 0.00 | 8 | \$641 |
| Transit Planner II | 5288 | 91,799 | 53,574 | 116,735 | 262,108 | 0.01 | 24 | \$3,024 |
| Transit Planner III | 5289 | 108,942 | 60,633 | 136,169 | 305,744 | 0.01 | 16 | \$2,352 |
| 1. Review Existing Conditions Subtotal | | | | | | 0.027 | 56 | \$ 6,686 |
| 2. Targeted Stakeholder Meetings | | | | | | | | |
| Transit Planner III | 5289 | 108,942 | 60,633 | 136,169 | 305,744 | 0.02 | 40 | \$5,880 |
| Transit Planner IV | 5290 | 129,182 | 69,498 | 159,540 | 358,221 | 0.02 | 40 | \$6,889 |
| Transit Planner V | 5283 | 153,294 | 80,059 | 187,382 | 420,734 | 0.00 | 2 | \$405 |
| 2. Targeted Stakeholder Meetings Subtotal | | | | | | 0.039 | 82 | \$ 13,173 |
| 3. Project Definition | | | | | | | | |
| Transit Planner III | 5289 | 108,942 | 60,633 | 136,169 | 305,744 | 0.01 | 16 | \$2,352 |
| Transit Planner IV | 5290 | 129,182 | 69,498 | 159,540 | 358,221 | 0.01 | 16 | \$2,756 |
| Transit Planner V | 5283 | 153,294 | 80,059 | 187,382 | 420,734 | 0.00 | 2 | \$405 |
| 3. Project Definition Subtotal | | | | | | 0.016 | 34 | \$ 5,512 |
| 4. Community Meetings | | | | | | | | |
| Public Relations Officer | 1314 | 98,822 | 56,684 | 124,872 | 280,379 | 0.01 | 18 | \$2,426 |
| Student Design Trainee III, Arch, 5382 | | 60,616 | 39,763 | 80,604 | 180,983 | 0.01 | 12 | \$1,044 |
| Transit Planner II | 5288 | 91,799 | 53,574 | 116,735 | 262,108 | 0.02 | 32 | \$4,032 |
| Transit Planner III | 5289 | 108,942 | 60,633 | 136,169 | 305,744 | 0.02 | 40 | \$5,880 |
| Transit Planner IV | 5290 | 129,182 | 69,498 | 159,540 | 358,221 | 0.01 | 16 | \$2,756 |
| Transit Planner V | 5283 | 153,294 | 80,059 | 187,382 | 420,734 | 0.00 | 2 | \$405 |
| Assistant Engineer | 5203 | 103,246 | 58,644 | 129,998 | 291,888 | 0.02 | 32 | \$4,491 |
| 4. Community Meetings Subtotal | | | | | | 0.073 | 152 | \$ 21,033 |
| 5. Conceptual Design | | | | | | | | |
| Transit Planner III | 5289 | 108,942 | 60,633 | 136,169 | 305,744 | 0.01 | 16 | \$2,352 |
| Transit Planner IV | 5290 | 129,182 | 69,498 | 159,540 | 358,221 | 0.01 | 16 | \$2,756 |
| Transit Planner V | 5283 | 153,294 | 80,059 | 187,382 | 420,734 | 0.00 | 2 | \$405 |
| Assistant Engineer | 5203 | 103,246 | 58,644 | 129,998 | 291,888 | 0.06 | 124 | \$17,401 |
| Associate Engineer | 5207 | 120,085 | 65,513 | 149,036 | 334,635 | 0.03 | 60 | \$9,653 |
| Engineer | 5241 | 139,054 | 73,821 | 170,939 | 383,814 | 0.01 | 20 | \$3,691 |
| Engineer/Architect/Landscape Architect | 5211 | 160,980 | 83,425 | 196,258 | 440,664 | 0.00 | 10 | \$2,119 |
| 5. Conceptual Design Subtotal | | | | | | 0.119 | 248 | \$ 38,375 |
| 6. Preparation for Future Phases | | | | | | | | |
| Transit Planner IV | 5290 | 129,182 | 69,498 | 159,540 | 358,221 | 0.00 | 8 | \$1,378 |
| Assistant Engineer | 5203 | 103,246 | 58,644 | 129,998 | 291,888 | 0.01 | 24 | \$3,368 |
| Associate Engineer | 5207 | 120,085 | 65,513 | 149,036 | 334,635 | 0.00 | 8 | \$1,287 |
| 6. Preparation for Future Phases Subtotal | | | | | | 0.019 | 40 | \$ 6,033 |

**San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form**

FY 2014/15

Project Name: District 1 NTIP [NTIP Planning]

FUNDING PLAN - FOR CURRENT PROP K REQUEST

Prop K Funds Requested: \$100,000
 5-Year Prioritization Program Amount: \$300,000 (enter if appropriate)
 Strategic Plan Amount for Requested FY: \$2,374,330

FUNDING PLAN - FOR CURRENT PROP AA REQUEST

Prop AA Funds Requested: \$0
 5-Year Prioritization Program Amount: (enter if appropriate)
 Strategic Plan Amount for Requested FY:

If the amount requested is inconsistent (e.g., greater than) with the Prop K/Prop AA Strategic Plan amount and/or the 5-Year Prioritization Program (5YPP), provide a justification in the space below including a detailed explanation of which other project or projects will be deleted, deferred, etc. to accommodate the current request and maintain consistency with the 5YPP and/or Strategic Plan annual programming levels.

The 5-Year Prioritization Program (5YPP) amount is the amount of Prop K funds available for allocation in FY 2014/15 for NTIP Planning Grants (max \$100,000 per district) in the Transportation/Land Use Coordination category.

The Strategic Plan amount is the amount programmed for the entire Transportation/Land Use Coordination category in FY 2014/15.

Enter the funding plan for the phase or phases for which Prop K/Prop AA funds are currently being requested. Totals should match those shown on the Cost worksheet.

| Fund Source | Planned | Programmed | Allocated | Total |
|---------------|-----------|------------|-----------|-----------|
| Prop K | \$0 | \$100,000 | | \$100,000 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| Total: | \$100,000 | \$0 | \$0 | \$100,000 |

Actual Prop K Leveraging - This Phase: 0.00% \$100,000
 Expected Prop K Leveraging per Expenditure Plan: 40.48% Total from Cost worksheet

**San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form**

Is Prop K/Prop AA providing **local match funds** for a state or federal grant? No

| Fund Source | \$ Amount | Required Local Match | |
|-------------|-----------|----------------------|----|
| | | % | \$ |
| | | | |
| | | | |

| FUNDING PLAN - FOR ENTIRE PROJECT (ALL PHASES) | | | | |
|--|---------|------------|-----------|------------|
| Enter the funding plan for all phases (environmental studies through construction) of the project. This section may be left blank if the current request covers all project phases. Totals should match those shown on the Cost worksheet. | | | | |
| Fund Source | Planned | Programmed | Allocated | Total |
| Prop K | \$0 | \$100,000 | | \$100,000 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| | | | | \$0 |
| Total: | | \$100,000 | \$100,000 | \$ 100,000 |

| | | |
|--|---------|---------------------------|
| Actual Prop K Leveraging - Entire Project: | 0.00% | \$ 100,000 |
| Expected Prop K Leveraging per Expenditure Plan: | 40.48% | Total from Cost worksheet |
| Actual Prop AA Leveraging - Entire Project: | 100.00% | |

| FISCAL YEAR CASH FLOW DISTRIBUTION FOR CURRENT PROP K REQUEST | |
|---|--|
| Use the table below to enter the proposed cash flow distribution schedule (e.g. the maximum Prop K/Prop AA funds that are guaranteed to be available for reimbursement each fiscal year) for the current request. If the schedule is more aggressive than the Prop K/Prop AA Strategic Plan and/or 5YPP, please explain in the text box below how cash flow for other projects and programs will be slowed down to accommodate the current request without exceeding annual cash flow assumptions made in the Strategic Plan. | |

Prop K Funds Requested: \$100,000

| Sponsor Request - Proposed Prop K Cash Flow Distribution Schedule | | | |
|---|------------------|-----------------------|----------|
| Fiscal Year | Cash Flow | % Reimbursed Annually | Balance |
| FY 2014/15 | \$60,000 | 60.00% | \$40,000 |
| FY 2015/16 | \$40,000 | 40.00% | \$0 |
| | | 0.00% | \$0 |
| | | 0.00% | \$0 |
| | | 0.00% | \$0 |
| Total: | \$100,000 | | |

Prop AA Funds Requested: \$0

| Sponsor Request - Proposed Prop AA Cash Flow Distribution Schedule | | | |
|--|------------|-----------------------|---------|
| Fiscal Year | Cash Flow | % Reimbursed Annually | Balance |
| | | | |
| | | | |
| | | | |
| Total: | \$0 | | |

**San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form**

AUTHORITY RECOMMENDATION

This section is to be completed by Authority Staff.

Last Updated: Resolution No. Res. Date:

Project Name:

Implementing Agency:

| Amount | | Phase: |
|--|------------------|---------------------------------|
| Funding Recommended: Prop K Allocation | \$100,000 | Planning/Conceptual Engineering |
| | | |
| | | |
| | | |
| Total: | \$100,000 | |

Notes (e.g., justification for multi-phase recommendations, notes for multi-EP line item or multi-sponsor recommendations):

Cash Flow Distribution Schedule by Fiscal Year (for entire allocation/appropriation)

| Source | Fiscal Year | Maximum Reimbursement | % Reimbursable | Balance |
|---------------|-------------|-----------------------|----------------|----------|
| Prop K EP 44 | FY 2014/15 | \$60,000 | 60.00% | \$40,000 |
| Prop K EP 44 | FY 2015/16 | \$40,000 | 40.00% | \$0 |
| | | | 0.00% | \$0 |
| | | | 0.00% | \$0 |
| | | | 0.00% | \$0 |
| Total: | | \$100,000 | 100% | |

Cash Flow Distribution Schedule by Fiscal Year & Phase (for entire allocation/appropriation)

| Source | Fiscal Year | Phase | Maximum Reimbursement | Cumulative % Reimbursable | Balance |
|---------------|-------------|---------------------------------|-----------------------|---------------------------|----------|
| Prop K EP 44 | FY 2014/15 | Planning/Conceptual Engineering | \$60,000 | 60% | \$40,000 |
| Prop K EP 44 | FY 2015/16 | Planning/Conceptual Engineering | \$40,000 | 100% | \$0 |
| | | | | 100% | \$0 |
| | | | | 100% | \$0 |
| | | | | 100% | \$0 |
| Total: | | | \$100,000 | | |

Prop K/Prop AA Fund Expiration Date: Eligible expenses must be incurred prior to this date.

**San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form**

AUTHORITY RECOMMENDATION

This section is to be completed by Authority Staff.

Last Updated: Resolution No. Res. Date:

Project Name:

Implementing Agency:

| | Action | Amount | Fiscal Year | Phase |
|-----------------------|----------------------|----------------------|----------------------|----------------------|
| Future Commitment to: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| | Trigger: | <input type="text"/> | | |

Deliverables:

1. Quarterly progress reports shall contain a percent complete by task, percent complete for the overall project scope, summary of outreach activities and community/stakeholder input (e.g., summary of meetings, rides, walks), in addition to the requirements described in the Standard Grant Agreement.
2. Provide the Transportation Authority with advanced notice of community outreach meetings, walks, and rides.
3. Upon completion of Task 3: Project Definition and Prioritization (anticipated July 2015), provide summary memo of task, including identified project opportunities.
4. Upon completion of Task 5: Conceptual Design (anticipated November 2015), provide copy of design documents.
5. Prior to Board adoption, (anticipated January 2016), SFMTA will present a draft final report, including key findings, recommendations, next steps, implementation, and funding strategy to the Plans and Programs Committee (or committee of requestor). Upon project completion the Board will accept or approve the final report.

Special Conditions:

1. The Transportation Authority will only reimburse the SFMTA after it has provided a fully executed Project Charter documenting agreements reached with all participants on the project's purpose, scope, budget, and responsibilities of all participants.
2. The Transportation Authority will only reimburse SFMTA up to the approved overhead multiplier rate for the fiscal year that SFMTA incurs charges.

Notes:

1.

Supervisory District(s):

| | |
|--|---------|
| Prop K proportion of expenditures - this phase: | 100.00% |
| Prop AA proportion of expenditures - this phase: | 0.00% |

Sub-project detail? If yes, see next page(s) for sub-project detail.

SFCTA Project Reviewer:

Project # from SGA:

San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form

MAPS AND DRAWINGS

Insert or attach files of maps, drawings, photos of current conditions, photo compositions, etc. to support understanding of the project scope and evaluation of how geographic diversity was considered in the project prioritization process.

This text box and the blue header may be deleted to better accommodate any graphics.



**San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form**

FY of Allocation Action: 2014/15 Current Prop K Request: \$ 100,000
 Current Prop AA Request: \$ -

Project Name: District 1 NTIP [NTIP Planning]

Implementing Agency: San Francisco Municipal Transportation Agency

Signatures

By signing below, we the undersigned verify that: 1) the requested sales tax and/or vehicle registration fee revenues shall be used to supplement and under no circumstance replace existing local revenues used for transportation purposes and 2) the requested sales tax and/or vehicle registration fee funds will not be used to cover expenses incurred prior to Authority Board approval of the allocation.

Project Manager

Grants Section Contact

Name (typed): Miriam Sorell

Joel Goldberg

Title: Planner, Livable Streets

Manager, CPM

Phone: (415) 701-4770

(415) 701-4499

Fax: _____

Email: miriam.sorell@sfmta.com

joel.goldberg@sfmta.com

Address: 1 South Van Ness, 7th FL, San Francisco, CA 94103

1 South Van Ness, 8th FL, San Francisco, CA 94103

Signature: _____

Date: 12/29/14

12/29/14