



RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR INDEPENDENT ANALYSIS AND OVERSIGHT SERVICES TO SJOBERG EVASHENK CONSULTING, INC. FOR A ONE-YEAR PERIOD IN AN AMOUNT NOT TO EXCEED \$100,000, WITH OPTIONS TO EXTEND FOR TWO ADDITIONAL ONE-YEAR PERIODS, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE CONTRACT PAYMENT TERMS AND NON-MATERIAL CONTRACT TERMS AND CONDITIONS

WHEREAS, At the January 2017 Board meeting, Chair Peskin called for the Board to enter into a contract for independent analysis and oversight services to assist in a variety of potential areas as a means to supporting Commissioners and their staffs, as well as to augment the capacity of Transportation Authority staff; and

WHEREAS, The contract will be administered on an as-needed task order basis, and the Chair or his designee will approve all task orders, and may directly manage tasks or delegate task management to other Commissioners or Transportation Authority staff; and

WHEREAS, It is anticipated that a contract will be awarded for a one-year term, with options to renew for two additional one-year terms, which may be exercised at the discretion of the Transportation Authority; and

WHEREAS, On May 9, 2017, the Transportation Authority issued a Request for Proposals (RFP) for independent analysis and oversight services; and

WHEREAS, The Transportation Authority received five proposals in response to the RFP by the proposal due date of June 8, 2017; and

WHEREAS, A multi-agency review panel comprised of staff from the Transportation Authority, Board of Commissioners' and Controller's Office interviewed three of the firms on June 29, 2017; and



WHEREAS, Based on the competitive selection process, the panel recommends the Board approve a professional services contract with Sjoberg Evashenk Consulting, Inc. (Sjoberg) to provide independent analysis and oversight services; and

WHEREAS, The Transportation Authority has budgeted \$100,000 for the initial contract year, and the first year's activities for the contract are included in the adopted Fiscal Year 2017/18 budget and sufficient funds will be included in future year budgets to cover the remaining cost of the contract; and

WHEREAS, Due to the timing of interviews the item was not considered by the CAC at its June 28, 2017 meeting, however the CAC considered and approved the scope of services for the contract at its April 26, 2017 meeting; now, therefore, be it

RESOLVED, That the Transportation Authority hereby awards a professional services contract to Sjoberg for a one-year period in an amount not to exceed \$100,000, with options to extend for two additional one-year periods, for independent analysis and oversight services; and be it further

RESOLVED, That the Executive Director is hereby authorized to negotiate contract payment terms and non-material contract terms and conditions; and be it further

RESOLVED, That for the purposes of this resolution, "non-material" shall mean contract terms and conditions other than provisions related to the overall contract amount, terms of payment, and general scope of services; and be it further

RESOLVED, That notwithstanding the foregoing and any rule or policy of the Transportation Authority to the contrary, the Executive Director is expressly authorized to execute agreements and amendments to agreements that do not cause the total agreement value, as approved herein, to be exceeded and that do not expand the general scope of services.

Attachment:

1. Scope of Services

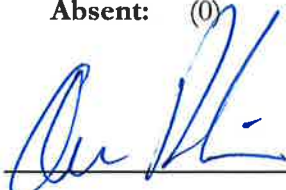


The foregoing Resolution was approved and adopted by the San Francisco County Transportation Authority at a regularly scheduled meeting thereof, this 25th day of July, 2017, by the following votes:

Ayes: Commissioners Breed, Cohen, Farrell, Fewer, Kim, Peskin, Ronen, Safai, Sheehy, Tang and Yee (11)

Nays: (0)

Absent: (0)

 7/26/17
Aaron Peskin Date
Chair

ATTEST:  8/1/17
Tilly Chang Date
Executive Director

Attachment 1
Scope of Services

The scope for the independent analysis and oversight services would include three core areas of focus:

- A. Capital Program
 - i. Perform fiscal analyses or special studies (benchmarking, peer reviews) of capital projects or programs
 - ii. Assess funding/financing plans for major capital projects or multi-year funding commitments
- B. Policy/Legislative
 - i. Conduct legislative or policy research on transportation topics
 - ii. Support legislative initiatives of the Transportation Authority
- C. Management/Budget
 - i. Conduct management or performance audits of programs or agencies
 - ii. Perform general budget analyses