



Memorandum

AGENDA ITEM 6

DATE: September 25, 2025

TO: Transportation Authority Board

FROM: Rachel Hiatt - Deputy Director for Planning
Anna LaForte - Deputy Director for Policy and Programming

SUBJECT: 10/7/2025 Board Meeting: Amend the Prop K Standard Grant Agreement for the Mission Bay School Access Plan [NTIP Planning and Capital] (Plan) to Allow \$30,000 in Funds Held in Reserve for Implementation of Plan Recommendations to be Used for Additional Planning and Outreach; Release \$30,000 from the Reserve; and Appropriate \$20,000 in Prop K Funds, with conditions, for the Plan

RECOMMENDATION ☐ Information ☒ Action

Amend the Prop K Standard Grant Agreement (SGA) for the Mission Bay School Access Plan [NTIP Planning and Capital] (Plan) to allow \$30,000 held in reserve for implementation of Plan recommendations to be used for additional planning and outreach.

Release \$30,000 from the reserve.

Appropriate \$20,000 in Prop K funds, with conditions, for the Plan.

SUMMARY

In March 2023, the Board allocated and appropriated a total of \$319,307 in District 6 Neighborhood Program funds for the Mission Bay School Access Plan. This included funding for the Transportation Authority to develop the Plan and for the San Francisco Municipal Transportation Agency (SFMTA) to participate in plan development, as well as \$90,000 placed on reserve for SFMTA to implement Plan recommendations following Board approval of the plan. The purpose of the Plan is to identify and mitigate barriers students and caregivers could experience accessing a new school being built in Mission Bay. To date, the study team has identified barriers with input from the community, developed conceptual

- ☒ Fund Allocation
- ☐ Fund Programming
- ☐ Policy/Legislation
- ☐ Plan/Study
- ☐ Capital Project Oversight/Delivery
- ☐ Budget/Finance
- ☒ Contract/Agreement
- ☐ Other:



designs to mitigate those barriers, and sought feedback from community members on draft recommendations. We are seeking Board release of \$30,000 from the reserve - \$20,000 for the Transportation Authority and \$10,000 for SFMTA, for additional refinement of concepts intended to improve safety and connectivity for cyclists traveling through the roundabout where Owens Street and Mission Bay Drive converge, and additional outreach to share the refined concepts with the community. The project team shared alternatives with the community earlier this year and received feedback that suggests some design modifications could improve the project. At the meeting, staff will provide a project update and be able to answer questions. We expect to present the final report to the Board for adoption in April 2026.	
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BACKGROUND

In 2023 through approval of Resolution 23-37, the Board allocated and appropriated a total of \$319,307 in Prop K sales tax Neighborhood Program funds for the Mission Bay School Access Plan (Plan) in response to a request from District 6 Commissioner Dorsey. This amount included \$121,885 for the Transportation Authority to lead Plan development, \$107,422 for the SFMTA to support Plan development, and \$90,000 held in reserve for SFMTA for implementation of the Plan recommendations. Following Board approval of the Plan, SFMTA will be able to submit an Allocation Request Form detailing the proposed scope, schedule, cost, and funding for the proposed recommendations to be implemented with Prop K funds and request that the Board release the funds held on reserve.

DISCUSSION

The San Francisco Unified School District is building a new school in the Mission Bay Neighborhood. Through the Mission Bay School Access Plan, the Transportation Authority and SFMTA worked with community members to identify key barriers to accessing the new school by walking or rolling, then designed improvements to those barriers. Community members identified three key barriers: Mission Bay Boulevard North and South, the roundabout where Owens Street and Mission Bay Drive converge (roundabout), and the undercrossing where Mission Bay Drive passes underneath I-280. The project team shared concepts designed to improve conditions at each of these barriers with the community and heard positive feedback about recommendations for the Mission Bay Boulevard and the I-280 undercrossing.

In response to community members' feedback during outreach, the project team proposes to further refine draft recommendations for the roundabout, specifically to



explore ways to improve the pedestrian experience in the draft recommendation. The project team believes that refinements which respond to this community feedback may be feasible and seeks to allow a portion of the study's implementation funds (\$30,000 of the \$90,000 implementation reserve) for additional planning work to explore modifications which respond to this input, then return to the community for additional outreach on updated designs.

The subject funds would be used to prepare and evaluate updated conceptual designs during the remainder of 2025, conducting supplemental outreach early in early 2026 and completing the final report in the spring of 2026. Recommendations for Mission Bay Boulevard will be advanced by SFMTA in parallel to roundabout concept refinement. That work will begin imminently and will include additional public outreach.

Attachment 1 includes a summary of the recommended release of funds from the Plan reserve and corresponding amendment to the Standard Grant Agreement for the Plan, as requested by Transportation Authority and SFMTA staff. Attachment 2 includes an updated allocation request form with detailed information on the scope, schedule, budget, funding, deliverables, and special conditions.

FINANCIAL IMPACT

The recommended action would release \$30,000 in previously allocated Prop K funds set on reserve for implementation of Plan recommendations and enable them to be spent on further planning and outreach work. The expenditure of those funds would be subject to the amended Fiscal Year Cash Flow Distribution Schedule contained in the attached allocation request form.

There is no impact on the Transportation Authority's Fiscal Year 2025/26 budget.

CAC POSITION

The CAC consider this item at its September 24, 2025 meeting and unanimously adopted a motion of support for the staff recommendation.

SUPPLEMENTAL MATERIALS

- Attachment 1 - Proposed SGA Amendment for Mission Bay School Access Plan [NTIP Planning and Capital] (Amendment)
- Attachment 2 - Allocation Request Form
- Attachment 3 - Resolution

Attachment 1
Proposed Standard Grant Agreement (SGA) Amendment - Mission Bay School Access Plan

Resolution	Prop K SGA Number	Project Name (Project Sponsor)	Need for Amendment and Project Description	Recommendations
23-37	140-907111, 138-901197	Mission Bay School Access Plan [NTIP Planning and Capital] (SFMTA)	The SFCTA and SFMTA are developing the Mission Bay School Access Plan (Plan) to improve active transportation access to a new school which the San Francisco Unified School District is building in Mission Bay. To date, the study team has identified barriers with input from the community, developed conceptual designs to mitigate those barriers, and sought feedback from community members on draft recommendations. The Board previously allocated and appropriated a total of \$319,307 to the SFCTA and SFMTA for the Plan. Of this amount, \$90,000 is on reserve for SFMTA to implement Plan recommendations following Board adoption of the final report. Based on community feedback and support from the District 6 Supervisor, SFCTA and SFMTA staff request that the Board release \$30,000 from the implementation reserve to be used to analyze two potential modifications to the draft roundabout recommendation where Owens Street and Mission Bay Drive converge and conduct additional community outreach. Of the \$30,000, the SFMTA would use \$10,000 for this additional work and the SFCTA would use the remaining \$20,000. This would require amendment of the corresponding Standard Grant Agreement with SFMTA and appropriation of \$20,000 to the SFCTA. See proposed amended Allocation Request Form for additional details and the accompanying staff memorandum for a Plan update.	Special Condition: 1) The recommended amendment is contingent upon SFCTA Board release of \$30,000 in sales tax funds previously set aside for implementation of Plan recommendations through approval of Resolution 23-37. 2) The remaining \$60,000 set aside for Plan implementation may be released by the SFCTA Board following the Board's adoption of the Mission Bay School Access Plan and SFMTA submittal of an Allocation Request Form detailing the proposed scope, schedule, cost, and funding for the proposed recommendations to be implemented with Prop K funds.

San Francisco County Transportation Authority

Allocation Request Form

ATTACHMENT 2

Proposed October 2025 amendment to release \$30,000 from implementation reserve (phase TBD) for planning phase concept refinement and outreach: -\$10,000 to SFMTA
-\$20,000 to SFCTA

FY of Allocation Action:	FY2022/23
Project Name:	Mission Bay School Access Plan [NTIP Planning and Capital] (Amendment)
Primary Sponsor:	San Francisco County Transportation Authority

EXPENDITURE PLAN INFORMATION

Supervisory District	District 06
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REQUEST

Brief Project Description

The San Francisco Unified School District (SFUSD) is developing a new elementary school, Mission Bay School, at the intersection of 6th Street and Mission Bay Boulevard South. The requested NTIP funds will be used to analyze connectivity between the school site, the existing active transportation network, and existing/planned transit, and then design and implement infrastructure improvements to mitigate 1-2 key barriers to active transportation. The project will also coordinate expected transportation programs and improvements from adjacent developments to ensure school access is supported.

Detailed Scope, Project Benefits and Community Outreach

Proposed October 2025 Amendment

Based on community feedback and support from the District 6 Supervisor, the proposed amendment seeks to release \$30,000 in funds currently on reserve for implementation of Mission Bay School Access Plan recommendations to allow those funds to be used to analyze two potential modifications to the draft roundabout recommendation and conduct additional community outreach. Of the \$30,000, the SFMTA will use \$10,000 for this additional work and the SFCTA \$20,000. The project schedule, cost, budget, and recommendations in this allocation request form have been updated to reflect the proposed amendment and current project status. The corresponding staff memo includes a brief project update on the Mission Bay School Access Plan.

Background

The San Francisco Unified School District (SFUSD) is developing a new elementary school, Mission Bay School, at the intersection of 6th Street and Mission Bay Boulevard South. SFUSD anticipates opening the new school in August 2026. This project will analyze connectivity between the school site, the existing low-stress active transportation network, and existing/planned transit, and then design infrastructure improvements to mitigate 1-2 key barriers to active transportation. The project will also coordinate expected transportation programs and improvements from adjacent developments to ensure school access is supported.

The project is informed by the emerging finding from San Francisco's district-wide School Access Plan that caregivers want investment in infrastructure which supports safer school trips. The project will also advance the goal of San Francisco's Safe Routes to School Program to reduce the proportion of school trips made in a single-family vehicle to 30% by 2030.

The Transportation Authority's Neighborhood Program (NTIP) is intended to strengthen project pipelines and advance the delivery of community supported neighborhood-scale projects, especially in Equity Priority Communities and other neighborhoods with high unmet needs. Commissioner Dorsey has expressed support for using the \$319,307 in District 6 NTIP funds included in this request.

Scope of Mission Bay School Access Plan

Task 1 - Project Management

Manage all project activities and required reporting.

Deliverables: Quarterly Progress Reports

Lead Agency: San Francisco County Transportation Authority (SFCTA).

Task 2 - Outreach

The study will build on outreach conducted by SFUSD through the school development process. Outreach will involve conversations with community groups in addition to one workshop and one online town-hall intended for the general public. Outreach will also include coordination with The University of California San Francisco (UCSF) which plans to develop several parcels adjacent to the planned school. UCSF also operates a shuttle service near the school site. The study will coordinate with UCSF to ensure transportation programs and future improvements support school access. As of Fall 2025, additional outreach is requested as part of the planning phase. This task will supplement outreach for the Mission Bay School Access Plan, adding a third round to review refined roundabout concepts with the community, development of new materials, additional meetings with Community Based Organizations, and an additional online town hall.

Deliverable: Outreach Materials; Outreach Summary Memorandum

Lead Agency: SFCTA. SFCTA will contract with a consultant for multilingual support.

Task 3 - Goals and Existing Conditions

The study team will draft an Existing Conditions Report which documents current transportation conditions, services, and planned improvements near the school site.

In parallel with the Existing Conditions Report, the study team will review and refine study goals, then develop a Goals and Objectives Framework (G&O Framework). The G&O Framework will be used to guide discussions with UCSF about shuttle service and planned nearby developments. It will also be used to guide the development of, then evaluate concepts developed in Task 4.

Deliverables: Goals and Objectives Framework and Existing Conditions Report

Lead Agency: SFCTA

Task 4 - Concept Development

The study team will review the existing conditions report developed in Task 3 and identify 1-2 key barriers to active transportation connectivity near the school site. The study will develop 5% conceptual designs for improvements to the key barriers identified. The study team will also identify a broader package of active transportation improvements which connect the school site to the active transportation network and transit networks along low-stress routes.

Deliverable: Draft Concepts Memorandum

Lead Agency: San Francisco Municipal Transportation Agency (SFMTA)

Task 5 - Concept Evaluation and Cost Estimates

The team will develop rough order of magnitude cost estimates for potential improvements developed in Task 4, then use the G&O Framework developed in Task 3 to evaluate alternatives. The study is not expected to conduct detailed traffic analysis. The project team will use evaluation results to recommend a suite of transportation improvement concepts. With the additional planning funds to be released from the construction allocation, Task 5 would be amended to explore potential modifications to the draft recommendation for roundabout improvements presented by the Mission Bay School Access Plan during the second round of outreach which mitigate or eliminate pedestrian tradeoffs. Potential modifications include widening the paved pathway or routing a bikeway through and above the existing rainwater retention areas. Modifications will be evaluated for engineering feasibility, safety impacts, and cost. Findings from this analysis will be incorporated into the Mission Bay School Access Plan final recommendations and report, expected April 2026.

Deliverables: Concept Evaluation and Cost Estimate Matrices, Roundabout Alternatives Memorandum

Lead Agency: SFMTA

Task 6 - Report, Recommendations, and Implementation Plan

The study team will compile deliverables from previous tasks and document recommendations in a Final Report. This report will include recommendations for improvements to active transportation connectivity which address 1-2 key barriers

and which connect the school site to existing active transportation and transit networks. The final report will also document transportation improvements planned through nearby UCSF developments. Recommendations will include a funding and implementation plan.

Deliverables: Draft and Final Report; Presentation to SFCTA Board for final decision

Lead Agency: SFCTA

Implementation of Recommendations [SFMTA Task]

\$60,000 would remain on reserve to implement the study recommendations. The SFMTA will prioritize and identify recommended improvements for up to a total cost of \$60,000. Improvements will be prioritized based on need, cost, and time to implement. The implementation cost may include environmental review, design, or construction and construction may be a combination of quick-build or permanent construction.

Project Location

Roads within approximately 1/4 mile of the planned school site at 6th Street / Mission Bay South

Is this project in an Equity Priority Community?	No
Does this project benefit disadvantaged populations?	Yes

Project Phase(s)

Planning/Conceptual Engineering (PLAN), Design Engineering (PS&E), Construction (CON)

5YPP/STRATEGIC PLAN INFORMATION

Type of Project in the Prop K 5YPP/Prop AA Strategic Plan?	Named Project
Is requested amount greater than the amount programmed in the relevant 5YPP or Strategic Plan?	Less than or Equal to Programmed Amount

San Francisco County Transportation Authority Allocation Request Form

FY of Allocation Action:	FY2022/23
Project Name:	Mission Bay School Access Plan [NTIP Planning and Capital] (Amendment)
Primary Sponsor:	San Francisco County Transportation Authority

ENVIRONMENTAL CLEARANCE

Environmental Type:	Categorically Exempt
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PROJECT DELIVERY MILESTONES

Phase	Start		End	
	Quarter	Calendar Year	Quarter	Calendar Year
Planning/Conceptual Engineering (PLAN)	Jan-Feb-Mar	2023	Apr-May-Jun	2026
Environmental Studies (PA&ED)				
Right of Way				
Design Engineering (PS&E)				
Advertise Construction				
Start Construction (e.g. Award Contract)				
Operations (OP)				
Open for Use				
Project Completion (means last eligible expenditure)				

SCHEDULE DETAILS

Planning Phase Schedule:

Task 2 Outreach: February 2024 - February 2026

Task 3 Goals and Existing Conditions: April 2023 - October 2023

Task 4 Concept Development: March 2024 - October 2025

Task 5 Concept Evaluation and Cost Estimates: June 2024 - November 2025

Task 6 Report, Recommendations, and Implementation Plan: December 2025 - April 2026

Implementation of Recommendations [SFMTA Task] - TBD upon approval of the Mission Bay School Access Plan Final Report

San Francisco County Transportation Authority Allocation Request Form

FY of Allocation Action:	FY2022/23
Project Name:	Mission Bay School Access Plan [NTIP Planning and Capital] (Amendment)
Primary Sponsor:	San Francisco County Transportation Authority

FUNDING PLAN - FOR CURRENT REQUEST

Fund Source	Planned	Programmed	Allocated	Project Total
Phases In Current Request Total:	\$0	\$0	\$0	\$0

FUNDING PLAN - ENTIRE PROJECT (ALL PHASES)

Fund Source	Planned	Programmed	Allocated	Project Total
	\$0	\$20,000	\$299,307	\$319,307
Funding Plan for Entire Project Total:	\$0	\$20,000	\$299,307	\$319,307

COST SUMMARY

Phase	Total Cost	Source of Cost Estimate
Planning/Conceptual Engineering	\$259,307	Estimated cost based on scope of work
Environmental Studies	\$0	
Right of Way	\$0	
Design Engineering	\$0	
Construction	\$60,000	Funds available
Operations	\$0	
Total:	\$319,307	

% Complete of Design:	N/A
As of Date:	N/A
Expected Useful Life:	N/A

San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form

MAJOR LINE ITEM BUDGET

BUDGET SUMMARY							
Agency	Task 1 - Project Management	Task 2 - Outreach	Task 3 - Goals and Existing Conditions	Task 4 - Concept Development	Task 5 - Concept Evaluation	Task 6 - Final Report	Total
SFMTA	\$ -	\$ 28,810.16	\$ 5,058.38	\$ 49,791.72	\$ 30,384.92	\$ 3,208.24	\$ 117,253
SFCTA	\$ 16,581.42	\$ 43,690.02	\$ 8,216.20	\$ 5,824.40	\$ 4,078.77	\$ 24,663.05	\$ 103,054
Consultant	\$ -	\$ 24,000.00	\$ 14,999.00	\$ -	\$ -	\$ -	\$ 38,999
Total	\$ 16,581	\$ 96,500	\$ 28,274	\$ 55,616	\$ 34,464	\$ 27,871	\$ 259,306

San Francisco County Transportation Authority
Prop K/Prop AA Allocation Request Form

DETAILED LABOR COST ESTIMATE - BY AGENCY							
SFMTA	Hours	Base Hourly Rate	Overhead Multiplier	Fully Burdened Hourly Cost	FTE		Total
Engineer (5241)	322	\$ 88.81	2.55	\$ 226.35	15%		\$ 72,885
Transportation Planner III	254	\$ 67.26	2.60	\$ 174.68	12%		\$ 44,369
Total	576				0.28		\$ 117,253
SFCTA	Hours	Base Hourly Rate	Overhead Multiplier	Fully Burdened Hourly Cost	FTE		Total
Tansportation Planner	398	\$ 57.88	2.69	\$ 155.88	19%		\$ 62,040
Planning Intern	172	\$ 28.00	2.69	\$ 75.41	8%		\$ 12,971
Deputy Director of Planning	25	\$ 106.56	2.69	\$ 287.00	1%		\$ 7,175
Communications Manager	35	\$ 60.30	2.69	\$ 162.40	2%		\$ 5,684
Director of Communications	15	\$ 95.43	2.69	\$ 257.02	1%		\$ 3,855
Senior Graphic Designer	80	\$ 52.58	2.69	\$ 141.61	4%		\$ 11,329
Total	725				35%		\$ 103,054

Implementation Budget: The proposed October 2025 amendment would release \$30,000 of the original \$90,000 implementation reserve to allow further planning and outreach related to the draft roundabout recommendation. Following the SFCTA Board's adoption of the Mission Bay School Access Plan, the SFMTA may submit an allocation request form detailing the proposed scope, schedule, cost, and funding for the proposed recommendations to be implemented with Prop K funds, and request that the Board release the remaining implementation funds from the reserve. These actions may be considered concurrently.

San Francisco County Transportation Authority Allocation Request Form

FY of Allocation Action:	FY2022/23
Project Name:	Mission Bay School Access Plan [NTIP Planning and Capital] (Amendment)
Primary Sponsor:	San Francisco County Transportation Authority

SFCTA RECOMMENDATION

Resolution Number:		Resolution Date:	
Total PROP K Requested:	\$0	Total PROP K Recommended	\$319,307

SGA Project Number:	138-901197	Name:	Mission Bay School Access Plan [NTIP Planning and Capital] - SFCTA Planning
Sponsor:	San Francisco County Transportation Authority	Expiration Date:	09/30/2026
Phase:	Planning/Conceptual Engineering	Fundshare:	100.0%

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY2022/23	FY2023/24	FY2025/26	Total
PROP K EP-138	\$7,318	\$114,567	\$20,000	\$141,885

Deliverables

1. Quarterly progress reports (QPRs) shall include % complete of the funded phase, % complete by task, work performed in the prior quarter, work anticipated to be performed in the upcoming quarter, and any issues that may impact schedule, in addition to all other requirements described in the Standard Grant Agreement.
2. Upon completion of Task 2 Outreach, provide Outreach Materials and an Outreach Summary Memorandum with a summary of feedback.
3. Upon completion of Task 3 Goals and Existing Conditions, submit the Existing Conditions Report and Goals and Objectives Framework.
4. Upon completion of Task 4 Concept Development, submit a Draft Concepts Memorandum with a summary of the broader package of active transportation improvements and the 5% conceptual designs for improvements.
5. Upon completion of Task 5 Concept Evaluation and Cost Estimates, submit the Concept Evaluation, Cost Estimate Matrices, and Roundabout Alternatives Memorandum.
6. Upon completion of Task 6 Report, Recommendations, and Implementation Plan, submit the Final Report.
7. Upon completion of the planning phase, project team shall provide a final report with recommendations for improvements. This report shall include photos of existing conditions, a summary of public feedback, and recommendations including detailed plans, cost estimates, and funding options to implement the recommendations. Project team shall present the final report to the CAC and Board for approval. (Anticipated April 2026).

Special Conditions

1. The recommended allocation is contingent upon amendment of the Prop K Pedestrian Circulation and Safety 5YPP. See attached 5YPP amendment for details. (Approved Res 23-027, March 2023).

2. The recommended amendment is contingent upon SFCTA Board release of \$30,000 in sales tax funds previously set aside for construction of the subject project through approval of Resolution 23-37. Of the \$30,000 released, \$20,000 is reflected in SGA 138-901197 and \$10,000 is reflected in SGA 140-907111.

Notes

1. The Transportation Authority will share quarterly progress reports with the District Supervisor for this NTIP project.

2. Reminder: All flyers, brochures, posters, websites and other similar materials prepared with Proposition K funding shall comply with the attribution requirements established in the Standard Grant Agreement.

SGA Project Number:	138-907198	Name:	Mission Bay School Access Plan [NTIP Planning and Capital] - SFMTA Planning
Sponsor:	San Francisco Municipal Transportation Agency	Expiration Date:	09/30/2026
Phase:	Planning/Conceptual Engineering	Fundshare:	100.0%

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY2022/23	FY2023/24	Total
PROP K EP-138	\$42,969	\$64,453	\$107,422

Deliverables

1. Quarterly progress reports (QPRs) shall include % complete of the funded phase, % complete by task, work performed in the prior quarter, work anticipated to be performed in the upcoming quarter, and any issues that may impact schedule, in addition to all other requirements described in the Standard Grant Agreement.

2. Upon completion of Task 2 Outreach, provide Outreach Materials and an Outreach Summary Memorandum with a summary of feedback.

3. Upon completion of Task 3 Goals and Existing Conditions, submit the Existing Conditions Report and Goals and Objectives Framework.

4. Upon completion of Task 4 Concept Development, submit a Draft Concepts Memorandum with a summary of the broader package of active transportation improvements and the 5% conceptual designs for improvements.

5. Upon completion of Task 5 Concept Evaluation and Cost Estimates, submit the Concept Evaluation, Cost Estimate Matrices, and Roundabout Alternatives Memorandum.

6. Upon completion of Task 6 Report, Recommendations, and Implementation Plan, submit the Final Report.

7. Upon completion of the planning phase, project team shall provide a final report with recommendations for improvements. This report shall include photos of existing conditions, a summary of public feedback, and recommendations including detailed plans, cost estimates, and funding options to implement the recommendations. Project team shall present the final report to the CAC and Board for approval. (Anticipated April 2026).

Special Conditions

1. The recommended allocation is contingent upon amendment of the Prop K Traffic Calming 5YPP. See attached 5YPP amendment for details. (Approved Res 23-027, March 2023).

Notes

1. The Transportation Authority will share quarterly progress reports with the District Supervisor for this NTIP project.

2. Reminder: All flyers, brochures, posters, websites and other similar materials prepared with Proposition K funding shall comply with the attribution requirements established in the Standard Grant Agreement.

SGA Project Number:	140-907111	Name:	Mission Bay School Access Plan [NTIP Planning and Capital]
Sponsor:	San Francisco Municipal Transportation Agency	Expiration Date:	09/30/2026
Phase:		Fundshare:	100.0%

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY2024/25	Total
PROP K EP-140	\$70,000	\$70,000

Deliverables

1. Deliverables to be determined as part of Board action to release implementation funds.

Special Conditions

1. The recommended allocation is contingent upon amendment of the Prop K amendment of the Pedestrian Circulation and Safety 5YPP. See attached 5YPP amendment for details. (Approved Res 23-027, March 2023).

2. The \$60,000 set aside for plan implementation may be released by the Transportation Authority Board following the Board's adoption of the Mission Bay School Access Plan and submittal of an Allocation Request Form detailing the proposed scope, schedule, cost, and funding for the proposed recommendations to be implemented with Prop K funds.

3. The recommended amendment is contingent upon SFCTA Board release of \$30,000 in sales tax funds previously set aside for construction of the subject project through approval of Resolution 23-37. Of the \$30,000 released, \$20,000 is reflected in SGA 138-901197 and \$10,000 is reflected in SGA 140-907111.

Metric	PROP AA	TNC TAX	PROP K
Actual Leveraging - Current Request	No PROP AA	No TNC TAX	0.0%
Actual Leveraging - This Project	No PROP AA	No TNC TAX	0.0%

San Francisco County Transportation Authority Allocation Request Form

FY of Allocation Action:	FY2022/23
Project Name:	Mission Bay School Access Plan [NTIP Planning and Capital] (Amendment)
Primary Sponsor:	San Francisco County Transportation Authority

EXPENDITURE PLAN SUMMARY

- 1) The requested sales tax and/or vehicle registration fee revenues will be used to supplement and under no circumstance replace existing local revenues used for transportation purposes.

Initials of sponsor staff member verifying the above statement:

AW

CONTACT INFORMATION

	Project Manager	Grants Manager
Name:	David Long	Mike Pickford
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Mission Bay School Access Plan

-  School Site
-  Project Area





RESOLUTION AMENDING THE PROP K STANDARD GRANT AGREEMENT FOR THE MISSION BAY SCHOOL ACCESS PLAN [NTIP PLANNING AND CAPITAL] (PLAN) TO ALLOW \$30,000 HELD IN RESERVE FOR IMPLEMENTATION OF PLAN RECOMMENDATIONS TO BE USED FOR ADDITIONAL PLANNING AND OUTREACH; RELEASING \$30,000 FROM THE RESERVE; AND APPROPRIATING \$20,000 IN PROP K FUNDS, WITH CONDITIONS, FOR THE PLAN

WHEREAS, In March 2023, through approval of Resolution 23-37, the Transportation Authority allocated and appropriated a total of \$319,307 in Prop K District 6 Neighborhood Program funds for the Mission Bay School Access Plan, including \$121,885 for the Transportation Authority to lead Plan development, \$107,422 for the San Francisco Municipal Transportation Agency (SFMTA) to support Plan development, and \$90,000 held in reserve for SFMTA for implementation of Plan recommendations;

WHEREAS, The purpose of the Plan is to identify and mitigate barriers students and caregivers could experience accessing a new school being built in Mission Bay; and

WHEREAS, To date, the study team has identified barriers with input from the community, developed conceptual designs to mitigate those barriers, and sought feedback from community members on draft recommendations; and

WHEREAS, In response to community feedback, Transportation Authority staff, with the support of SFMTA staff, is recommending amendment of the Prop K Standard Grant Agreement (SGA) for the Plan (SGA 138-901197, 140-907111) to release \$30,000 from the reserve - \$20,000 for the Transportation Authority and \$10,000 for SFMTA, for additional refinement of concepts intended to improve safety and connectivity for cyclists traveling through the roundabout where Owens Street and Mission Bay Drive converge, and additional outreach to share the refined concepts with the community as summarized in Attachment 1; and



WHEREAS, The attached revised allocation request form (Attachment 2) for the Plan updates the scope, schedule, budget and funding plan to reflect the proposed SGA amendment and also includes updated deliverables, timely use of funds requirements, and Fiscal Year Cash Flow Distribution Schedules; and

WHEREAS, There are sufficient funds in the Capital Expenditures line item of the Transportation Authority's approved Fiscal Year 2025/26 budget to cover the proposed actions; and

WHEREAS, At its September 24, 2025 meeting, the Community Advisory Committee was briefed on the subject SGA amendment request and unanimously adopted a motion of support for the staff recommendation; now, therefore, be it

RESOLVED, That the Transportation Authority hereby amends the Prop K SGA for the Plan, releases \$30,000 in funds held in reserve for implementation of Plan recommendations to be used for additional planning and outreach, and appropriates \$20,000 in Prop K funds, with conditions, for the Plan, as detailed in Attachment 2; and be it further

RESOLVED, That the Capital Improvement Program of the Congestion Management Program is hereby amended, as appropriate; and be it further

RESOLVED, That the Transportation Authority hereby authorizes the actual expenditure (cash reimbursement) of funds for these activities to take place subject to the Fiscal Year Cash Flow Distribution Schedules detailed in Attachment 2; and be it further

RESOLVED, That the Capital Expenditures line item for subsequent fiscal year annual budgets shall reflect the maximum reimbursement schedule amounts adopted and the Transportation Authority does not guarantee reimbursement levels higher than those adopted; and be it further

RESOLVED, That as a condition of this authorization for expenditure, the project sponsors shall provide the Transportation Authority with any other information it may request regarding the use of the funds hereby authorized.



Attachments:

- Attachment 1 - Proposed SGA Amendment for Mission Bay School Access Plan [NTIP Planning and Capital] (Amendment)
- Attachment 2 - Allocation Request Form