

San Francisco County Transportation Authority

Prop K/Prop AA Allocation Request Form

FY of Allocation Action:	FY2019/20
Project Name:	District 11 Traffic Calming [NTIP Capital]
Grant Recipient:	San Francisco Municipal Transportation Agency

EXPENDITURE PLAN INFORMATION

Prop K EP categories:	Traffic Calming
Current Prop K Request:	\$600,000
Supervisory District(s):	District 11

REQUEST

Brief Project Description

Neighborhood Transportation Improvement Program (NTIP) Capital funds will be used to implement proactive traffic calming measures in various District 11 locations, with a focus on the Oceanview and Ingleside neighborhoods. SFMTA and the District 11 Commissioner's Office will conduct targeted outreach these neighborhoods where traffic calming is proposed for 25 to 30 speed humps, speed cushions, speed tables, or raised (asphalt) crosswalks.

Detailed Scope, Project Benefits and Community Outreach

SFMTA requests an allocation of \$600,000 in Prop K Neighborhood Transportation Improvement Program (NTIP) funds for the second cycle of District 11 NTIP Traffic Calming. This request will cover Planning/Conceptual Design and Construction of various traffic calming measures in District 11 with a focus on the Oceanview and Ingleside neighborhoods. The Transportation Authority's NTIP is intended to strengthen project pipelines and advance the delivery of community-supported neighborhood-scale projects, especially in Communities of Concern and other neighborhoods with high unmet needs.

The goal of proactive traffic calming being undertaken in District 11 is to keep local streets safe for pedestrians and bicyclists, by preempting speeding and cut-through traffic on local neighborhood streets. Speed reduction also reduces the severity of injury from a collision. This request will cover implementation of traffic calming measures including speed humps, speed cushions, speed tables, and raised (asphalt) crosswalks.

Prioritization of locations for 2019 NTIP District 11 Traffic Calming will focus on the Oceanview and Ingleside neighborhoods, and will be determined by the ongoing public engagement conducted by the District 11 Commissioner's Office and an Community Open House to finalize exact locations. The final scope of locations will be determined and approved through on-going discussions with Commissioner Safai's office. When the list of locations is finalized, it will be submitted to the Transportation Authority.

Scope includes:

Task 1: Compile and Summarize Draft Near Term Measures

Task 1.1: Draft and Map initial proposal

Task 1.2: Finalize List and Map of Traffic Calming Locations with Commissioner Safai (Final Locations determined in discussion with D11 Office. In-reach to City Partners.)

Task 2: Oceanview and Ingleside Public Engagement

Task 2.1: Targeted Open House Mailing

Task 2.2 Open House Materials

Task 2.3: Open House Event Staffing

Task 3: Speed Humps and Raised Crosswalks

Task 3.1: Evaluate locations

Task 3.2: Legislative Packet Creation

Task 3.3: Balloting/Letters, if necessary

Task 3.4: Legislation

E8-160

- Task 3.5: Draft, review, and send work authorizations to Job Order Contractor
- Task 4: CAD
- Task 4.1 Striping drawings - Revision Zeros (base striping drawings, where needed) and addition of traffic calming to striping drawings
- Task 5: Project Administration
 - Task 5.1: Tracking & Coordination
 - Task 5.2: Monthly Project Updates
 - Task 5.3: Project Final Report
 - Task 5.4: JOC Contract Administration Implementation

Project Location

Various District 11 locations, focused on the Oceanview and Ingleside neighborhoods

Project Phase(s)

Planning/Conceptual Engineering (PLAN), Design Engineering (PS&E), Construction (CON)

Justification for Multi-phase Request

Given strong interest by the sponsoring commissioner in delivering the projects as quickly as possible, the short duration of the planning phase, and the relatively straightforward design of similar improvements at multiple locations, we are recommending concurrent allocation of planning, design, and construction funds.

5YPP/STRATEGIC PLAN INFORMATION

Type of Project in the Prop K 5YPP/Prop AA Strategic Plan?	Project Drawn from Placeholder
Is requested amount greater than the amount programmed in the relevant 5YPP or Strategic Plan?	Less than or Equal to Programmed Amount
Prop K 5YPP Amount:	\$600,000

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ENVIRONMENTAL CLEARANCE

Environmental Type:	Categorically Exempt
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PROJECT DELIVERY MILESTONES

Phase	Start		End	
	Quarter	Calendar Year	Quarter	Calendar Year
Planning/Conceptual Engineering	Oct-Nov-Dec	2019	Oct-Nov-Dec	2019
Environmental Studies (PA&ED)				
Right of Way				
Design Engineering (PS&E)	Jan-Feb-Mar	2020	Apr-May-Jun	2020
Advertise Construction				
Start Construction (e.g. Award Contract)	Apr-May-Jun	2020		
Operations				
Open for Use			Jul-Aug-Sep	2020
Project Completion (means last eligible expenditure)			Oct-Nov-Dec	2020

SCHEDULE DETAILS

Community outreach includes targeted mailing and a community open house, focused on the Ingleside and Oceanview neighborhoods. We will concurrently engage the local community to plan for some devices where locations are not yet finalized while we begin design, legislation and construction of others that do not require additional community engagement.

Legislation for all project elements is included in the planning phase for this project and will include balloting and public hearings for projects that require them per the SFMTA's standard processes; this will serve as the opportunity for community input as these projects are approved.

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FUNDING PLAN - FOR CURRENT REQUEST

Fund Source	Planned	Programmed	Allocated	Project Total
PROP K: Traffic Calming	\$0	\$600,000	\$0	\$600,000
Phases in Current Request Total:	\$0	\$600,000	\$0	\$600,000

COST SUMMARY

Phase	Total Cost	Prop K - Current Request	Source of Cost Estimate
Planning/Conceptual Engineering	\$90,810	\$90,810	Engineer's estimate, recent D11 experience
Environmental Studies (PA&ED)	\$0	\$0	
Right of Way	\$0	\$0	
Design Engineering (PS&E)	\$80,190	\$80,190	Engineer's estimate, recent D11 experience
Construction	\$429,000	\$429,000	Engineer's estimate, recent D11 TC experience
Operations	\$0	\$0	
Total:	\$600,000	\$600,000	

% Complete of Design:	0.0%
As of Date:	08/16/2019
Expected Useful Life:	25 Years

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SFCTA RECOMMENDATION

Resolution Number:		Resolution Date:	
Total Prop K Requested:	\$600,000	Total Prop AA Requested:	\$0
Total Prop K Recommended:	\$600,000	Total Prop AA Recommended:	\$0

SGA Project Number:		Name:	District 11 Traffic Calming [NTIP Capital] - Planning
Sponsor:	San Francisco Municipal Transportation Agency	Expiration Date:	06/30/2020
Phase:	Planning/Conceptual Engineering	Fundshare:	100.0

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	Total
PROP K EP-138	\$0	\$90,810	\$0	\$0	\$0	\$90,810

Deliverables

- Quarterly progress reports shall provide summary of community feedback and overall progress in addition to the requirements specified in the Standard Grant Agreement.
- Upon completion of planning phase, provide final list of traffic calming measures by location, as confirmed by the district supervisor.

Special Conditions

- The Transportation Authority will only reimburse SFMTA up to the approved overhead multiplier rate for the fiscal year that SFMTA incurs charges.

Notes

- The Transportation Authority will share quarterly progress reports with the District Supervisor for this NTIP project.

SGA Project Number:		Name:	District 11 Traffic Calming [NTIP Capital] - Design			
Sponsor:	San Francisco Municipal Transportation Agency		Expiration Date:	12/31/2020		
Phase:	Design Engineering		Fundshare:	100.0		
Cash Flow Distribution Schedule by Fiscal Year						
Fund Source	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	Total
PROP K EP-138	\$0	\$80,190	\$0	\$0	\$0	\$80,190
Deliverables						
1. Quarterly progress reports shall note any changes to the accepted project locations, in addition to all other requirements described in the Standard Grant Agreement (SGA).						
2. Upon completion of the design phase, provide evidence of completion of design (e.g. copy of certifications page, internal design completion documentation, design completion work-order, or similar).						
Special Conditions						
1. The Transportation Authority will only reimburse SFMTA up to the approved overhead multiplier rate for the fiscal year that SFMTA incurs charges.						
Notes						
1. The Transportation Authority will share quarterly progress reports with the District Supervisor for this NTIP project.						

E8-166

SGA Project Number:		Name:	District 11 Traffic Calming [NTIP Capital] - Construction
Sponsor:	San Francisco Municipal Transportation Agency	Expiration Date:	12/31/2021
Phase:	Construction	Fundshare:	100.0

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	Total
PROP K EP-138	\$0	\$100,000	\$329,000	\$0	\$0	\$429,000

Deliverables

- Quarterly progress reports shall provide details on improvements constructed in the previous quarter, improvements expected to be constructed in the following quarter, and overall progress in addition to the requirements specified in the Standard Grant Agreement.
- With quarterly progress reports, provide 2-3 digital photos of before conditions, work being performed, and completed work.

Special Conditions

- SFMTA may not incur expenses for the construction phase until Transportation Authority staff releases the funds pending receipt of traffic calming measures by location, as confirmed by the district supervisor.
- SFCTA will not reimburse expenses for the construction phase activities until Transportation Authority staff has received evidence of completion of design (e.g. copy of certifications page, internal design completion documentation, design completion work-order, or similar).
- The Transportation Authority will only reimburse SFMTA up to the approved overhead multiplier rate for the fiscal year that SFMTA incurs charges.

Notes

- The Transportation Authority will share quarterly progress reports with the District Supervisor for this NTIP project.

Metric	Prop K	Prop AA
Actual Leveraging - Current Request	0.0%	No Prop AA
Actual Leveraging - This Project	0.0%	No Prop AA

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EXPENDITURE PLAN INFORMATION

Current Prop K Request:	\$600,000
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- 1) The requested sales tax and/or vehicle registration fee revenues will be used to supplement and under no circumstance replace existing local revenues used for transportation purposes.

Initials of sponsor staff member verifying the above statement
JCG

CONTACT INFORMATION

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