



Memorandum

AGENDA ITEM 7

DATE: March 27, 2025

TO: Transportation Authority Board

FROM: Carl Holmes – Deputy Director for Capital Projects

SUBJECT: 04/08/2025 Board Meeting: Exercise Contract Option for On-Call Project Management and Engineering Services in an Amount Not to Exceed \$2,700,000, for a Combined Total Contract Amount Not to Exceed \$10,700,000

RECOMMENDATION ☐ Information ☒ Action

- Execute contract option for on-call project management and engineering services in an amount not to exceed \$2,700,000, for a combined total contract amount not to exceed \$10,700,000 for the shortlisted firms
- Authorize the Executive Director to modify contract payment terms and non-material terms and conditions

SUMMARY

We seek to exercise the first contract option with the 17 shortlisted firms for on-call project management and engineering services. The contract amount proposed is a limitation, as the professional support services are provided through contracts where costs are incurred only when the specific services are used. On-call project management and engineering services are intended to augment and complement our internal resources by providing specialized expertise, serving as an on-call supplement to staff (particularly for oversight and delivery support for major capital projects), handling tasks during peak workloads, and taking on tasks requiring quicker response times than existing staff resources alone would permit. We have used on-call engineering and other consultant firms in the past to expedite project delivery and expand the skillset and resources available to us. Attachment 1 provides a summary of the task orders assigned to the consultant firms, with the footnote

- ☐ Fund Allocation
- ☐ Fund Programming
- ☐ Policy/Legislation
- ☐ Plan/Study
- ☐ Capital Project Oversight/Delivery
- ☐ Budget/Finance
- ☒ Contract/Agreement
- ☐ Other:



listing the remaining shortlisted firms that have not yet been assigned a task order.	
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BACKGROUND

We contract for certain professional support services in areas where factors like cost, work volume, or the degree of specialization required would not justify the use of permanent in-house staff. Services requested from outside firms include on-call project management and engineering services. The contract amount proposed is a not-to-exceed amount limitation, as these professional support services are provided through contracts where costs are incurred only when the specific services are used.

In all of our core roles – transportation sales tax administrator, Congestion Management Agency (CMA), Program Manager for the Transportation Fund for Clean Air (TFCA), Prop AA administrator, Treasure Island Mobility Management Agency (TIMMA), and Traffic Congestion Mitigation Tax administrator – we have responsibility for project delivery support and oversight of a wide range of projects covering all modes of surface transportation, such as The Portal/Downtown Rail Extension projects, Caltrain Modernization projects, and multiple transit, bike, pedestrian, and streetscape projects led by the San Francisco Municipal Transportation Agency. In addition, we have project development and implementation responsibilities for several major capital projects, such as design and construction of the Yerba Buena Island Hillcrest Road Improvement, Yerba Buena Island Westside Bridges Retrofit project, Yerba Buena Island Multi-Use Path project, I-280 Interchange Modifications at Ocean Avenue, and development of freeway corridor management studies.

In addition to our involvement with major capital projects such as those listed above, we oversee all other projects and programs in the Prop L and Prop AA Expenditure Plans; we provide oversight and support for the TFCA projects programmed by us; and in our capacity as CMA, we assist project sponsors in meeting timely use of funds deadlines and delivering projects funded with federal, state, and/or regional sources. Since July 2022, on-call project management and general engineering services has a bench of seventeen teams. The establishment of contracts with multiple consultant teams has enabled us to enlist the services of a broad range of engineering consultant specialists on an on-call task order basis. Current contracts will expire in June 2025. Consistent with the Transportation Authority's Procurement Policy, contracts, including all options therein, are generally limited to a maximum period of five years, after which they are re-bid.



DISCUSSION

The consultant teams have provided assistance to various projects to date and utilized more resources than anticipated in order to bring projects closer to completion. Projects that have received support from the subject on-call contract include Yerba Buena Island Westside Bridge Structures and Southgate Road Realignment Projects; Project Management Oversight, which covers Caltrain Modernization, Central Subway, and the Fourth and King Railyards Project Development; Treasure Island Ferry Terminal Enhancements, I-280 Ocean Avenue Off Ramp, Hillcrest Road Improvement, Yerba Buena Island Multi Use Pathway, and Downtown Rail Extension, among others.

During Fiscal Year 2025/26, the consultant teams will continue to provide assistance as projects advance forward, in particular Yerba Buena Island Westside Bridges, Hillcrest Road Improvement, Torpedo Building and Pier E-2 Improvements Projects; and The Portal/Downtown Rail Extension; among others.

Attachment 1 provides a summary of the task orders assigned to the consultant firms. The attachment also provides total task orders assigned to Disadvantaged Business Enterprise (DBE), Local Business Enterprise (LBE), and Small Business Enterprise (SBE) certified firms and shows projects and amounts by certified firm. DBE, LBE and/or SBE goals are calculated on an individual task order basis, based on the project's funding sources, specific scope of work and determination of subcontracting opportunities for each assignment of work.

Total task orders assigned under this contract to date to DBE firms is \$1,893,676 or 28%, LBE firms is \$1,305,972 or 20%, and SBE firms is \$2,015,820 or 30%. The proposed action will add contract capacity and exercise the first of two options of the initial contract.

FINANCIAL IMPACT

Sufficient funds will be included in the Fiscal Year 2025/26 annual budget and future budgets to accommodate the recommended action(s). The proposed contracts will be funded by a combination of federal, state and regional grants, and Prop L funds awarded to the Transportation Authority and TIMMA.

CAC POSITION

The CAC considered this item at its March 26, 2025 meeting and unanimously adopted a motion of support for the staff recommendation.



SUPPLEMENTAL MATERIALS

Attachment 1 - On-Call Project Management and Engineering Services Task Order
Assignments

Attachment 2 - Resolution

Attachment 1

On-call Project Management and Engineering Assigned Task Orders

Prime Consultant ¹	Task Order Description	Total Task Order Amount	Subconsultants	Amount to Subconsultants
Access Planning Ltd	Downtown Rail Extension	\$1,288,137	IDSCA (DBE)	\$14,592
			InfraStrategies LLC	\$574,839
			Peyser Associates	\$35,632
			SHA Analytics LLC (DBE/SBE)	\$68,680
			Azad Engineering (DBE/SBE/LBE)	\$70,322
	Fourth and King Railyards Project Development, Governance, and Operational Analysis	\$249,899	Azad Engineering (DBE/SBE/LBE)	\$27,989
			DBK Advisory Services (SBE)	\$7,081
			LK Planning LLC (DBE)	\$4,679
Cole Management & Engineering, Inc.	Treasure Island Ferry Terminal Enhancements Project	\$373,589	Associated Right of Way (SBE)	\$1,270
			Circlepoint (DBE/SBE)	\$14,448

¹ The following firms are under the on-call project management and general engineering contract but do not have executed task orders to date: Alta Planning + Design, Inc., Arup North America, Brierley Associates, Dabri Inc., HNTB Corporation, McMillen Jacobs Associates, Mott MacDonald Group, Parsons Transportation Group, and WSP USA, Inc.

Attachment 1

Prime Consultant¹	Task Order Description	Total Task Order Amount	Subconsultants	Amount to Subconsultants
			Dabri (DBE/SBE/LBE)	\$132,057
			KL Bartlett Consulting (DBE/SBE)	\$26,611
			Pendergast Consulting Group (SBE)	\$4,921
			WMH Corporation (SBE)	\$37,590
	Downtown Rail Extension Rail Senior Advisory Services	\$384,117	KL Bartlett Consulting (DBE/SBE)	\$12,381
			Zurinaga Associates (DBE/LBE)	\$347,695
	Caltrain Program Oversight and Central Subway Closeout	\$318,822	KL Bartlett Consulting (DBE/SBE)	\$8,989
			Zurinaga Associates (DBE/LBE)	\$293,596
Gall Zeidler Consultants, LLC	Downtown Rail Extension Tunneling and Underground Initial Oversight	\$54,979		
	Downtown Rail Extension Technical, Design, and Procurement Oversight	\$699,819	SYSTRA Consulting	\$86,213
			WMH Corporation (SBE)	\$77,470

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Prime Consultant ¹	Task Order Description	Total Task Order Amount	Subconsultants	Amount to Subconsultants
Mark Thomas & Company	I-280 Ocean Avenue Off Ramp Project - Initial Plans, Specifications/Special Provisions and Estimate Support	\$65,000	Baseline Environmental Consulting	\$9,000
			Sandis	\$6,640
	I-80/Yerba Buena Island Westside Bridges Project	\$714,732	KL Bartlett Consulting (DBE/SBE)	\$185,500
			PDM Group Inc.	\$473,629
	I-80/Yerba Buena Island Torpedo Building, Southgate Road Realignment and Pier E2 Parking Lot Projects	\$404,146	Craig Communications (WBE)	\$14,008
			KL Bartlett Consulting (DBE/SBE)	\$66,543
			Lohman Project Consulting	\$187,138
			PDM Group	\$73,030
	I-80/Yerba Buena Island Hillcrest Road Improvement Project	\$400,000	KL Bartlett Consulting (DBE/SBE)	\$57,500
			OLWIT Solutions (DBE/LBE)	\$332,500
Parametrix, Inc.	Technical Oversight Support for San Francisco Municipal Transportation Agency Projects	\$156,310	Burns Engineering	\$3,520
			LK Planning (DBE)	\$16,301
			Pacific Railway Enterprises (DBE/SBE)	\$942

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Prime Consultant¹	Task Order Description	Total Task Order Amount	Subconsultants	Amount to Subconsultants
			Spectrum Design (DBE)	\$1,500
PGH Wong Engineering, Inc. (MBE)	Torpedo Building Retrofit Project - Historic Architectural Design Services	\$210,151	Robin Chiang & Company (DBE)	\$64,794
			Architecture + History (LBE)	\$21,665
T.Y. Lin International	Yerba Buena Island Multi-Use Pathway Project	\$29,374	Sam Schwartz	\$15,665
WMH Corporation (SBE)	Yerba Buena Island Westside Bridges Retrofit Project - Preconstruction Services and Final Project Approvals, and Additional Project Delivery Support Services	\$619,674	Biggs Cardosa Associates (LBE)	\$80,148
			Earth Mechanics (DBE/SBE)	\$20,000
			HDR Engineering	\$14,000
			MGE Engineering (DBE/SBE)	\$126,057
			Power Systems Design (SBE)	\$10,000
			Y&C Transportation Consultants	\$10,000

Attachment 1

Prime Consultant¹	Task Order Description	Total Task Order Amount	Subconsultants	Amount to Subconsultants
	Yerba Buena Island Multi-Use Pathway Segment 2 - Preliminary Design	\$700,000		
Total Task Orders Awarded to Date		\$6,668,749		
Total Task Orders Allocated to Subconsultants (55%)				\$3,637,135
Total Task Orders Awarded to Disadvantaged Business Enterprise Firms (28%)				\$1,893,676
Total Task Orders Awarded Local Business Enterprise Firms (20%)				\$1,305,972
Total Task Orders Awarded to Small Business Enterprise Firms (30%)				\$2,015,820
Total Contract Amount				\$8,000,000



RESOLUTION EXERCISING CONTRACT OPTIONS FOR ON-CALL PROJECT MANAGEMENT AND ENGINEERING SERVICES FOR THE 17 SHORT-LISTED FIRMS IN AN AMOUNT NOT TO EXCEED \$2,700,000, FOR A COMBINED TOTAL CONTRACT AMOUNT NOT TO EXCEED \$10,700,000, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO MODIFY CONTRACT PAYMENT TERMS AND NON-MATERIAL CONTRACT TERMS AND CONDITIONS

WHEREAS, In its three core roles to plan, fund, and deliver transportation improvements for San Francisco the Transportation Authority has responsibility for project delivery support and oversight of a wide range of projects covering all modes of surface transportation; and

WHEREAS, The Transportation Authority also has project development and implementation responsibilities for several major capital projects; and

WHEREAS, The Transportation Authority oversees all other projects and programs in the Prop L and Prop AA Expenditure Plans; provides oversight and support for the TFCA projects programmed by the Transportation Authority; and assists project sponsors in meeting timely use of funds deadlines and delivering projects funded with federal, state, and/or regional resources; and

WHEREAS, The Transportation Authority is currently contracted with 17 firms on an on-call task order basis for project management and engineering services due to the size and complexity of the Transportation Authority's work program, and occasional conflicts of interest or availability that arise for specific efforts; and

WHEREAS, On May 24, 2022 through Resolution 22-54, the Transportation Authority awarded three-year consultant contracts, with options to extend for two additional one-year periods, for on-call project management and engineering services to the 17 firms for a total combined amount not to exceed \$8,000,000; and

WHEREAS, The consultant teams have provided assistance to various projects to date and utilized more resources than anticipated in order to bring projects closer



to completion; and

WHEREAS, These projects included Yerba Buena Island Westside Bridge Structures and Southgate Road Realignment Projects; Project Management Oversight, which covers Caltrain Modernization, Central Subway, and the Fourth and King Railyards Project Development; Treasure Island Ferry Terminal Enhancements, I-280 Ocean Avenue Off Ramp, Hillcrest Road Improvement, Yerba Buena Island Multi Use Pathway, and The Portal/Downtown Rail Extension, among others; and

WHEREAS, During Fiscal Year 2025/26, the consultant teams will continue to provide assistance as projects advance forward, in particular Yerba Buena Island Westside Bridges, Hillcrest Road Improvement, Torpedo Building and Pier E-2 Improvements Projects; and The Portal/Downtown Rail Extension; among others; and

WHEREAS, The proposed action will add contract capacity of \$2,700,000, to a combined total contract amount not to exceed \$10,700,000, and exercise the first of two one-year options of the initial contracts; and

WHEREAS, Sufficient funds will be included in the Fiscal Year 2025/26 annual budget and future budgets to accommodate the recommended action; and

WHEREAS, The proposed contract options will be funded by a combination of federal state and regional grants, and Prop L funds awarded to the Transportation Authority and TIMMA; and

WHEREAS, At its March 26, 2025 meeting, the Community Advisory Committee considered the subject request and adopted a motion of support for the staff recommendation; now, therefore, be it

RESOLVED, That the Executive Director is hereby authorized to execute the first of two contract options to extend the aforementioned contracts for on-call project management and engineering services for an additional one-year period in an amount not to exceed \$2,700,000, for a combined total contract amount not to exceed \$10,700,000; and be it further

RESOLVED, That the Executive Director is authorized to modify contract



payment terms and non-material contract terms and conditions; and be it further

RESOLVED, That for the purposes of this resolution, "non-material" shall mean contract terms and conditions other than provisions related to the overall contract amount, terms of payment, and general scope of services; and be it further

RESOLVED, That notwithstanding the foregoing and any rule or policy of the Transportation Authority to the contrary, the Executive Director is expressly authorized to execute agreements and amendments to agreements that do not cause the total agreement value, as approved herein, to be exceeded and that do not expand the general scope of services.