

# Capital Project Delivery Review Best Practices Study



**San Francisco  
County Transportation  
Authority**

Agenda Item 7

July 27, 2021

# Background



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- Need for stronger focus on accountability, cost, scope, issue/risk/schedule management
- Need for improved communication, knowledge sharing, and collaboration across City agencies
- Need to assess and change City project delivery processes to improve project delivery
- Need to restore public confidence in the ability to deliver transportation projects



## Prepare informed recommendations to:

- Improve institutional/organizational processes
- Improve transportation project implementation
  - Communication, knowledge sharing, and collaboration
  - Minimize schedule delays and cost overruns
- Improve funding sources Return on Investment

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# Approach Overview

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- **Work within SF Collaborative Steering Committee**
- **Change Management / Project Management / Construction Management Expertise**
- **Review past and current capital project delivery practices:**
  - City Policies/Regulations/Management Practices
  - Administrative Rules/Procedures
- **Develop new case studies of 3-4 projects**
  - Interviews with Key Staff and Contractors
- **Conduct 6-8 Workshops**
- **Develop Change Recommendations - Roadmap for Change**



## Task 1: Study Kick-Off Meeting & Subsequent Stakeholder Engagement

- Deliverables: Meeting, Workshop and Interview Summaries - Sept./Oct. 2021

## Task 2: Development of Lessons Learned from Case Studies

- Deliverables: Draft and Final Lessons Learned Case Studies Best Practices Memorandum - Oct./Nov. 2021

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# Tasks, Deliverables, & Timeline

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## Task 3: Develop Project Delivery Project Management Policy and Oversight Options

- Deliverables: Draft and Final Recommendations Memo - Dec. 21 /Jan. 22

## Task 4: Preliminary Recommendations & Final Report

- Deliverable: Final Report for the CAC and Board - Feb./Mar. 22



# Appropriate \$180,000 in Prop K Funds for the Capital Project Delivery Review and Best Practices Study

Thank you.  
Any Questions?



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