

San Francisco County Transportation Authority

Prop K/Prop AA Allocation Request Form

FY of Allocation Action:	FY2020/21
Project Name:	Golden Gate Park Sustainable Travel Study [NTIP Planning]
Grant Recipient:	San Francisco County Transportation Authority

EXPENDITURE PLAN INFORMATION

Prop K EP categories:	Transportation/Land Use Coordination
Current Prop K Request:	\$60,000
Supervisory District(s):	District 01, District 04, District 05

REQUEST

Brief Project Description

At the request of Supervisor Fewer, the Transportation Authority will convene a working group of city agencies, public institutions, and community groups to review the current closure of JFK Drive in Golden Gate Park to vehicles and identify and address transportation needs. This would be conducted over the course of a small number of meetings that would be used to identify concerns, provide a transparent analysis of those concerns, and develop consensus on the long-term strategy for the closure (continue, modify or terminate).

Detailed Scope, Project Benefits and Community Outreach

Golden Gate Park is an important destination for local, citywide, and regional travelers, as well as tourists. There is and has been a need for a comprehensive transportation planning effort to identify strategies to provide safe, sustainable and equitable transportation options for people traveling to, through and within the park. In the short term, the COVID-19 pandemic has led to an ongoing closure of JFK Drive from MLK to Crossover Drive for use by people walking and bicycling. A specific concern to be addressed is access for disabled visitors to Golden Gate Park generally and to specific institutions within the Park.

This project will be a first phase of a comprehensive evaluation of strategies to increase the sustainability of transportation options to/from and around Golden Gate Park. The project will address any critical issues for the JFK closure related to disabled access to Golden Gate Park and specific institutions, employee access to those institutions, access between the Inner Richmond and Inner Sunset, and any other issues.

This project would focus on the short-term question about if/how to modify the current car-free JFK Open Street configuration and surrounding access routes as the city emerges out of Shelter in Place and the emergency order for the pandemic. The study tasks include:

1. Project Management. General project oversight and communication
2. Working Group. The primary work of this task is a convening of stakeholders, including public agencies, park institutions, residents adjacent to the park (D1, D4, D5, and D7), advocates, community organizations, businesses adjacent to the park, and visitors (potentially through SF Travel) to examine extending the closure of JFK Drive and the proposed connection to the Great Highway. We anticipate three meetings with the following general topics:
 - a. Meeting 1: Review current data and information about the closure including data on community feedback, available data on current travel patterns and travel patterns pre-pandemic. Identify critical areas of concern by stakeholders and work conducted to date to resolve those. Identify any additional analysis needed to support this work.
 - b. Meeting 2: Review the additional analysis identified in the first meeting. Identify potential solutions including design changes, operating improvements, transportation demand management (TDM) strategies, and communications that can help to mitigate potential issues. Identify areas of agreement and any outstanding questions or concerns.
 - c. Meeting 3: Finalize consensus around proposed outcome. Identify the need and objectives of a long-term study related to Golden Gate Park access.

E8-116

3. Technical Analysis. Technical analysis will be conducted on an as-needed basis to support this task up to the level of effort identified. Technical analysis is likely to include review of survey and model data to understand travel patterns of individuals traveling by auto through the park, one SF-CHAMP model run to estimate potential for diversion, data collection on travel patterns and speeds, and similar efforts.

4. Final Report. The Transportation Authority will summarize the findings of the working group and any technical analysis in a summary report.

Project Location

JFK Drive within Golden Gate Park

Project Phase(s)

Planning/Conceptual Engineering (PLAN)

5YPP/STRATEGIC PLAN INFORMATION

Type of Project in the Prop K 5YPP/Prop AA Strategic Plan?	Project Drawn from Placeholder
Is requested amount greater than the amount programmed in the relevant 5YPP or Strategic Plan?	Less than or Equal to Programmed Amount
Prop K 5YPP Amount:	\$758,000

San Francisco County Transportation Authority

Prop K/Prop AA Allocation Request Form

FY of Allocation Action:	FY2020/21
Project Name:	Golden Gate Park Sustainable Travel Study [NTIP Planning]
Grant Recipient:	San Francisco County Transportation Authority

ENVIRONMENTAL CLEARANCE

Environmental Type:	Categorically Exempt
----------------------------	----------------------

PROJECT DELIVERY MILESTONES

Phase	Start		End	
	Quarter	Calendar Year	Quarter	Calendar Year
Planning/Conceptual Engineering (PLAN)	Jul-Aug-Sep	2020	Jan-Feb-Mar	2021
Environmental Studies (PA&ED)				
Right of Way				
Design Engineering (PS&E)				
Advertise Construction				
Start Construction (e.g. Award Contract)				
Operations (OP)				
Open for Use				
Project Completion (means last eligible expenditure)				

SCHEDULE DETAILS

September 2020 –	approval of task order
October 2020 –	convene first meeting of working group
November 2020 –	convene second meeting of working group
December 2020/January 2021 –	convene final working group meeting
December 2020/January 2021 –	complete final report
January 2021/February 2021 –	present final report to SFCTA Board

E8-118

San Francisco County Transportation Authority Prop K/Prop AA Allocation Request Form

FY of Allocation Action:	FY2020/21
Project Name:	Golden Gate Park Sustainable Travel Study [NTIP Planning]
Grant Recipient:	San Francisco County Transportation Authority

FUNDING PLAN - FOR CURRENT REQUEST

Fund Source	Planned	Programmed	Allocated	Project Total
PROP K: Transportation/Land Use Coordination	\$0	\$60,000	\$0	\$60,000
Phases in Current Request Total:	\$0	\$60,000	\$0	\$60,000

COST SUMMARY

Phase	Total Cost	Prop K - Current Request	Source of Cost Estimate
Planning/Conceptual Engineering (PLAN)	\$60,000	\$60,000	Based on estimated cost for scope of work
Environmental Studies (PA&ED)	\$0	\$0	
Right of Way	\$0	\$0	
Design Engineering (PS&E)	\$0	\$0	
Construction (CON)	\$0	\$0	
Operations (OP)	\$0	\$0	
Total:	\$60,000	\$60,000	

% Complete of Design:	0.0%
As of Date:	08/21/2020
Expected Useful Life:	N/A

San Francisco County Transportation Authority

Prop K/Prop AA Allocation Request Form

MAJOR LINE ITEM BUDGET - Golden Gate Park Sustainable Travel Study

BUDGET SUMMARY					
Agency	Task 1 - Project Management	Task 2 - Working Group Meetings	Task 3 - Analysis	Task 4 - Recommendations and Report	Total
SFCTA	\$ 3,053	\$ 17,523	\$ 22,528	\$ 4,957	\$ 48,061
Consultant	\$ 2,100	\$ 8,400	-	\$ 1,400	\$ 11,900
Total	\$ 5,153	\$ 25,923	\$ 22,528	\$ 6,357	\$ 59,961
Rounded					\$ 60,000

SFCTA	Hours	Base Hourly Rate	Overhead Multiplier	Fully Burdened Hourly Cost	FTE	Total
Deputy Director	72	\$ 102.47	2.50	\$ 254.39	0.03	\$ 18,316
Transportation Planner	111	\$ 53.10	2.50	\$ 132.87	0.05	\$ 14,749
Senior Modeler	59	\$ 71.93	2.50	\$ 179.97	0.03	\$ 10,618
Communication Director	22	\$ 79.53	2.50	\$ 198.99	0.01	\$ 4,378
Total	264				0.13	\$ 48,061

E8-120

San Francisco County Transportation Authority Prop K/Prop AA Allocation Request Form

FY of Allocation Action:	FY2020/21
Project Name:	Golden Gate Park Sustainable Travel Study [NTIP Planning]
Grant Recipient:	San Francisco County Transportation Authority

SFCTA RECOMMENDATION

Resolution Number:		Resolution Date:	
Total Prop K Requested:	\$60,000	Total Prop AA Requested:	\$0
Total Prop K Recommended:	\$60,000	Total Prop AA Recommended:	\$0

SGA Project Number:		Name:	Golden Gate Park Sustainable Travel Study [NTIP Planning]
Sponsor:	San Francisco County Transportation Authority	Expiration Date:	09/30/2021
Phase:	Planning/Conceptual Engineering	Fundshare:	100.0

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Total
PROP K EP-144	\$60,000	\$0	\$0	\$0	\$0	\$60,000

Deliverables

1. Monthly progress reports shall include % complete of the funded phase, % complete by task, work performed in the prior quarter, work anticipated to be performed in the upcoming quarter, and any issues that may impact schedule, in addition to all other requirements described in the Standard Grant Agreement.
2. Progress reports shall include a summary of any working group meetings conducted during the prior quarter. Summary should include stakeholder concerns, proposed solutions, and consensus on preferred outcomes.
3. Upon completion of study, project team shall provide a final report, including photos of existing conditions, working group findings, technical analysis results, and study recommendations. Project team shall present the final report to the CAC and Board for approval.

Notes

1. Progress reports will be shared with the Transportation Authority Board.

Metric	Prop K	Prop AA
Actual Leveraging - Current Request	0.0%	No Prop AA
Actual Leveraging - This Project	0.0%	No Prop AA

San Francisco County Transportation Authority

Prop K/Prop AA Allocation Request Form

FY of Allocation Action:	FY2020/21
Project Name:	Golden Gate Park Sustainable Travel Study [NTIP Planning]
Grant Recipient:	San Francisco County Transportation Authority

EXPENDITURE PLAN INFORMATION

Current Prop K Request:	\$60,000
--------------------------------	----------

1) The requested sales tax and/or vehicle registration fee revenues will be used to supplement and under no circumstance replace existing local revenues used for transportation purposes.

Initials of sponsor staff member verifying the above statement

HL

CONTACT INFORMATION

	Project Manager	Grants Manager
Name:	Rachel Hiatt	Mike Pickford
Title:	Principle Transportation Planner	Senior Transportation Planner
Phone:	(415) 522-4809	(415) 522-4822
Email:	rachel.hiatt@sfcta.org	mike.pickford@sfcta.org