

San Francisco County Transportation Authority

Prop K/Prop AA Allocation Request Form

FY of Allocation Action:	FY2019/20
Project Name:	District 10 15 Third Street Bus Study [NTIP Planning]
Grant Recipient:	San Francisco County Transportation Authority

EXPENDITURE PLAN INFORMATION

Prop K EP categories:	Transportation/Land Use Coordination
Current Prop K Request:	\$30,000
Supervisory District(s):	District 10

REQUEST

Brief Project Description

At the request of Commissioner Walton, this study will evaluate re-establishing the 15 Third Street Muni bus route. The community has raised concerns about T-Third light rail delays, switchbacks and train switching often required at the Muni Metro East facility and the timeline to improve travel time and reliability of the current service. They desire to return bus service to the corridor ahead of signal improvements that will reduce delays when the Central Subway opens. This study will evaluate options for Muni bus service in the corridor and assess the benefits, costs, and risks of each.

Detailed Scope, Project Benefits and Community Outreach

Detailed scope attached

Project Location

Third Street along the T-Third route

Project Phase(s)

Planning/Conceptual Engineering

5YPP/STRATEGIC PLAN INFORMATION

Type of Project in the Prop K 5YPP/Prop AA Strategic Plan?	Project Drawn from Placeholder
Is requested amount greater than the amount programmed in the relevant 5YPP or Strategic Plan?	Less than or Equal to Programmed Amount
Prop K 5YPP Amount:	\$888,000

District 10 15 Third Street Bus Study [NTIP Planning]

Scope of Work

Task 1 – Project Initiation

- Procure Consultant
- Develop workplan with SFMTA, Consultant

Deliverable: Final workplan

Task 2 – Background and Service Plan Options

- Gather background information from SFMTA
 - Current T-Third service
 - T-Third improvements that have committed funded, including timing and expected benefits
 - Operating characteristics of the prior 15 Third bus including route, frequency, hours of service, stop locations, and prior ridership
 - Characteristics, operating performance, and community feedback gathered about short term shuttles that were operated during platform construction at Chase Center
- Summarize current needs based on prior studies and outreach, available data and information from SFMTA, and the District 10 Commissioner
 - Gather background information from Commissioner's office
 - Review Human Rights Commission hearings, recent SFMTA Bayview Community Based Transportation Plan, D10 Mobility Study and any other planning documents
 - Consult SFCTA District 10 Citizens Advisory Committee representative and other community leaders (Human Rights Commission, Southeast Community Facility Executive Director, APRI, Young Community Developers, BMAGIC, and others) about community concerns
- Identify up to two main Muni service options to restart the 15 Third Street bus service
 - Define sketch level operating plan – frequency, hours of service, key destinations and connectivity of route, general stop locations, relationship to T-Third stops
 - Options are likely to include:
 - A traditional bus service, potentially with limited stop spacing
 - with current LRV/connecting bus service
 - with modified LRV/connecting service
 - An express bus service serving Shipyard, Candlestick Point and/or Hunters Point communities
 - via I-280 carpool lanes
 - via Third Street

Deliverables:

- Memo documenting existing conditions and community concerns
- Memo documenting two service concepts to be evaluated

Task 3 – Evaluation of Service Plan Options

- Conduct evaluation of the potential benefits and challenges for restarting the 15 Third Street service, including:
 - Analysis of expected service performance for both proposed 15 Third Street and existing T-Third light rail, including travel time, ridership and reliability
 - Analysis of opportunities and challenges of adding bus service in the study area, including
 - Markets served – unique origin-destination and/or trip purpose patterns, or trip types served
 - Safety
 - Congestion impacts
 - Capital and operating costs
- Evaluation will use available Muni data and SF-CHAMP model runs
- Coordinate review by SFMTA staff
- Community engagement
 - Consult community leaders (3-5 Community Based Organization leaders, e.g. above) and/or participate in Commissioner Walton meetings/Planning Dept outreach meetings (e.g. for 22nd Street Station study) to gather community input/feedback about the project tasks (route designs)/results

Deliverables:

- Memo summarizing concept evaluation

Task 4 – Recommendation and Final Report

- Draft and Final report summarizing the background, potential service options, evaluation and recommendations.
 - Includes review by SFMTA staff
- Identify next steps for planning, funding, or engagement, as appropriate.

Deliverables:

- Draft report
- Final report

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ENVIRONMENTAL CLEARANCE

Environmental Type:	N/A
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PROJECT DELIVERY MILESTONES

Phase	Start		End	
	Quarter	Calendar Year	Quarter	Calendar Year
Planning/Conceptual Engineering	Oct-Nov-Dec	2019	Jan-Feb-Mar	2020
Environmental Studies (PA&ED)				
Right of Way				
Design Engineering (PS&E)				
Advertise Construction				
Start Construction (e.g. Award Contract)				
Operations				
Open for Use				
Project Completion (means last eligible expenditure)				

SCHEDULE DETAILS

Task 1 - Project initiation - December 17, 2019: December 31, 2019
 Task 2 - Background and Service Plan Options: December 17, 2019 - January 31, 2020
 Task 3 - Evaluation of Service Plan Options: February 3, 2020 - February 28, 2020
 Task 4 - Recommendation and Final Report: March 3, 2020 - March 31, 2020

Community outreach will be conducted throughout the planning process through individual or small group meetings with community leaders.

Project will be coordinated with ongoing SFMTA Southeast Transit planning work.

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FUNDING PLAN - FOR CURRENT REQUEST

Fund Source	Planned	Programmed	Allocated	Project Total
PROP K: Transportation/Land Use Coordination	\$0	\$30,000	\$0	\$30,000
Phases in Current Request Total:	\$0	\$30,000	\$0	\$30,000

COST SUMMARY

Phase	Total Cost	Prop K - Current Request	Source of Cost Estimate
Planning/Conceptual Engineering	\$30,000	\$30,000	Based on cost of similar prior studies
Environmental Studies (PA&ED)	\$0	\$0	
Right of Way	\$0	\$0	
Design Engineering (PS&E)	\$0	\$0	
Construction (CON)	\$0	\$0	
Operations	\$0	\$0	
Total:	\$30,000	\$30,000	

% Complete of Design:	N/A
As of Date:	N/A
Expected Useful Life:	N/A

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MAJOR LINE ITEM BUDGET

BUDGET SUMMARY

Agency	Task 1 - Project Management	Task 2 - Background and Service Plan Options	Task 3 - Evaluate Service Plan Options	Task 4 - Recommendations and Final Report	Total
SFCTA	\$ 752	\$ 4,010	\$ 4,010	\$ 1,253	\$ 10,025
Consultant	\$ 1,000	\$ 8,500	\$ 8,500	\$ 1,975	\$ 19,975
Total	\$ 1,752	\$ 12,510	\$ 12,510	\$ 3,228	\$ 30,000

SFCTA	Hours	Base Hourly Rate	Overhead Multiplier	Fully Burdened Hourly Cost	FTE	Total
Deputy Director	24	\$ 102.47	2.50	\$ 254.39	0.01	\$ 6,105
Intern	56	\$ 28.00	2.50	\$ 70.00	0.03	\$ 3,920
Total	80				0.04	\$ 10,025

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SFCTA RECOMMENDATION

Resolution Number:	2020-020	Resolution Date:	12/17/2019
Total Prop K Requested:	\$30,000	Total Prop AA Requested:	\$0
Total Prop K Recommended:	\$30,000	Total Prop AA Recommended:	\$0

SGA Project Number:	144-901095	Name:	District 10 15 Third Street Bus Study [NTIP Planning]
Sponsor:	San Francisco County Transportation Authority	Expiration Date:	09/30/2020
Phase:	Planning/Conceptual Engineering	Fundshare:	100.0

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	Total
PROP K EP-144	\$30,000	\$0	\$0	\$0	\$0	\$30,000

Deliverables

1. Task 1: Upon completion, submit final workplan.
2. Task 2: Upon completion, submit memo documenting existing conditions and community concerns and memo documenting two service concepts to be evaluated
3. Task 3: Upon completion, submit memo summarizing concept evaluation.
4. Prior to Board adoption (anticipated March 2020), staff will present a draft final report, including key findings, recommendations, next steps, implementation, and funding strategy to the Citizens Advisory Committee and Board. Upon project completion the Board will accept or approve the final report.

Notes

1. Quarterly progress reports will be shared with the District Supervisor for this NTIP project.

Metric	Prop K	Prop AA
Actual Leveraging - Current Request	0.0%	No Prop AA
Actual Leveraging - This Project	0.0%	No Prop AA

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EXPENDITURE PLAN INFORMATION

Current Prop K Request:	\$30,000
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1) The requested sales tax and/or vehicle registration fee revenues will be used to supplement and under no circumstance replace existing local revenues used for transportation purposes.

Initials of sponsor staff member verifying the above statement
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CONTACT INFORMATION

	Project Manager	Grants Manager
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