



AGENDA

FINANCE COMMITTEE Meeting Notice

Date: 11:00 a.m., Tuesday, September 9, 2014

Location: Room 263, City Hall

Commissioners: Commissioners Cohen (Chair), Wiener (Vice Chair), Chiu, Farrell, Tang and Avalos (Ex Officio)

CLERK: Erika Cheng

1. Roll Call

Consent Calendar

2. **Approve the Minutes of the June 10, 2014 Meeting – ACTION***
3. **Investment Report for the Quarter Ended June 30, 2014 – INFORMATION***

The Transportation Authority's Investment Policy directs that a review of portfolio compliance be presented quarterly. As year-end closing is just wrapping up, the investment report for the quarter ended June 30, 2014 is presented independently. Following the annual audit, the Basic Financial Statements will be presented to the Finance Committee along with the results of the fiscal audit, single audit, and management review. **This is an information item.**

4. **Recommend Authorizing the Executive Director to Execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, Cooperative Agreements and Any Amendments Thereto Between the Transportation Authority and the California Department of Transportation for Receipt of Federal and State Funds, including an Agreement for a Partnership Planning Grant to Support the San Francisco Freeway Performance Initiative Study; the Planning, Programming and Monitoring Program; and the Yerba Buena Island Interchange Improvement – ACTION***

The Transportation Authority regularly receives federal and state transportation funds under ongoing grant programs as well as congressional earmarks. These grant funds are typically administered by the California Department of Transportation (Caltrans), which requires that various types of funding agreements be executed between the project sponsor and Caltrans before the project sponsor can claim (e.g., seek reimbursement) the grant funds. Caltrans also requires a Board resolution identifying the person or persons authorized to execute these funding agreements, and for Partnership Planning grants, the title of the grant. Guidelines established by the Metropolitan Transportation Commission and Caltrans require that certain funding agreements be signed by the project sponsor and returned to Caltrans within 60 days. Caltrans may disencumber and/or de-obligate funds if the deadline is not met. We are recommending updating an approval of a blanket authorizing resolution that will enable us to meet the deadlines required for execution of the current agreements, as well as

future agreements for state and federal grant funds awarded to the Transportation Authority, consistent with the implementation of the Transportation Authority's Board-approved work program. The existing authorizing resolution was adopted in October 2012. **We are seeking a recommendation authorizing the Executive Director to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, Cooperative Agreements and any amendments thereto between the Transportation Authority and Caltrans for receipt of federal and state funds, including an Agreement for a Partnership Planning Grant to support the San Francisco Freeway Performance Initiative Study; Planning, Programming and Monitoring Program; and the Yerba Buena Island Interchange Improvement Project.**

End of Consent Calendar

5. State and Federal Legislative Update – INFORMATION/ACTION*

Every month, we provide an update on state and federal legislation and, when appropriate, seek recommendations to adopt new positions on active legislation. The attached matrix tracks the latest activity on state bills, the positions previously adopted by the Transportation Authority, and proposed new positions (which are highlighted and marked as “new”). We are recommending the following new positions this month: support for Assembly Bill (AB) 141 (Ammiano). **We are seeking a recommendation to approve the positions as proposed in the attached legislative matrix.**

6. Adopt a Motion of Support for the Award of an 12-Month Contract to Parsons Brinckerhoff, Inc. in an Amount Not to Exceed \$250,000, for System Engineering Services for the Treasure Island Mobility Management Program and for Authorizing the Executive Director to Negotiate Contract Payment Terms and Non-Material Contract Terms and Conditions – ACTION*

On April 1, 2014, the San Francisco Board of Supervisors approved a resolution designating the Transportation Authority as the Treasure Island Mobility Management Agency (TIMMA) to implement the Treasure Island Transportation Implementation Plan in support of the Treasure Island/Yerba Buena Island Development Project. The Fiscal Year (FY) 2014/15 TIMMA budget and Work Program call for completion of the Treasure Island Mobility Management Program (Program) policy recommendations and development of the Concept of Operations (ConOps) and the draft System Engineering Management Plan (SEMP). The ConOps and SEMP are preliminary system engineering concepts that will shape the Program's policies. The ConOps and SEMP are also deliverables required by the Federal Highway Administration Value Pricing Pilot Program and Metropolitan Transportation Commission (MTC) Priority Development Area grants, which support the Program's policy analysis and conceptual engineering. On May 28, 2014, we issued a Request for Proposals (RFP) for the Treasure Island Mobility Management Program System Manager. By the July 1, 2014 deadline, we received six proposals. A multi-agency technical review panel, comprised of representatives from the Transportation Authority, Treasure Island Development Authority (TIDA) and MTC, reviewed the proposals and interviewed the four top-ranked firms on August 19, 2014. Based on the competitive selection process defined in the evaluation criteria of the RFP, the review panel recommends the award of a consultant contract to the top-ranked firm of Parsons Brinckerhoff, Inc. In order to complete the FY 2014/15 TIMMA work program, we will seek a request for an appropriation of \$150,000 in Prop K funds in October 2014. **We are seeking a motion of support for the award of a 12-month contract to Parsons Brinckerhoff, Inc. in an amount not to exceed \$250,000, for system engineering services for the Treasure Island Mobility Management Program and for authorizing the Executive Director to negotiate contract payment terms and non-material contract terms and Conditions.**

7. Introduction of New Items – INFORMATION

8. Public Comment

9. Adjournment

* Additional materials

Finance Committee Meeting Agenda

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