



RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE CITY AND COUNTY OF SAN FRANCISCO, THROUGH THE SAN FRANCISCO PLANNING DEPARTMENT, FOR A THREE-YEAR PERIOD, IN AN AMOUNT NOT TO EXCEED \$139,276, FOR THE GEARY CORRIDOR BUS RAPID TRANSIT PROJECT ENVIRONMENTAL REVIEW PHASE, AND TO NEGOTIATE THE NON-MATERIAL AGREEMENT PAYMENT TERMS AND NON-MATERIAL AGREEMENT TERMS AND CONDITIONS

WHEREAS, The Prop K Expenditure Plan calls for a network of bus rapid transit (BRT) routes, including on the Geary corridor, to improve and expand transit service and increase transit system efficiency; and

WHEREAS, The Transportation Authority, in close coordination with the San Francisco Municipal Transportation Agency (SFMTA), is leading the Geary Corridor BRT Project's environmental review phase, which will culminate with publication of an Environmental Impact Report/Statement (EIR/S); and

WHEREAS, In its role as a Responsible Agency for environmental review, the San Francisco Planning Department (SF Planning) is providing review and input toward generating an EIR/S consistent with the City's approach to other environmental documents, including coordination with the project team on methodology issues for particular environmental technical studies as well as review of the EIR/S itself; and

WHEREAS, The City Attorney's Office is providing input on the legal aspects of the environmental review and documentation process, including review of the EIR/S; and

WHEREAS, The attached scope of work and budget specify agency roles, responsibilities, and maximum reimbursable amounts for each City agency; and



WHEREAS, Resolution 14-52, adopted by the Transportation Authority Board in February 2014, authorized reimbursement of these two agencies for the aforementioned scope of work to be executed through a funding agreement with the SFMTA; and

WHEREAS, In order to simplify administration, the Transportation Authority desires for the SF Planning and City Attorney's Office funds to flow directly from the Transportation Authority to SF Planning instead of through the SFMTA, triggering the need for the subject Memorandum of Agreement (MOA), and the SFMTA concurs with this approach; and

WHEREAS, The total amount of the MOA shall not exceed \$139,276, consisting of maximum reimbursable amounts of \$30,352 to SF Planning, and \$99,840 to the City Attorney's Office, with \$9,084 held as contingency funds to be released as necessary to cover unforeseen costs; and

WHEREAS, Budget for this MOA will be funded from \$2,790,598 in Prop K funds appropriated through Resolution 14-17 for this scope of work; and

WHEREAS, This year's activity for the MOA was included in the Transportation Authority's adopted Fiscal Year 2014/15 budget; and

WHEREAS, The MOA shall cover the period September 1, 2013, through September 1, 2016; and

WHEREAS, At its December 3, 2014, meeting, the Citizens Advisory Committee was briefed on and unanimously adopted a motion of support for the staff recommendation; and

WHEREAS, At its December 9, 2014, meeting, the Finance Committee reviewed and unanimously recommended approval of the staff recommendation; now, therefore, be it

RESOLVED, That the Executive Director is hereby authorized to execute an MOA with the City and County of San Francisco, through SF Planning, for a three-year period, in an amount not to exceed \$139,276, for the Geary Corridor BRT Project Environmental Review Phase; and be it



further

RESOLVED, That the Executive Director is hereby authorized to modify the non-material agreement payment terms and non-material agreement terms and conditions; and be it further

RESOLVED, That for the purposes of this resolution, “non-material” shall mean contract terms and conditions other than provisions related to the overall contract amount, terms of payment, and general scope of services; and be it further

RESOLVED, That notwithstanding the foregoing and any rule or policy of the Transportation Authority to the contrary, the Executive Director is expressly authorized to execute agreements and amendments to agreements that do not cause the total agreement value, as approved herein, to be exceeded and that do not expand the general scope of services.

Attachment:

1. Scope of Work and Budget

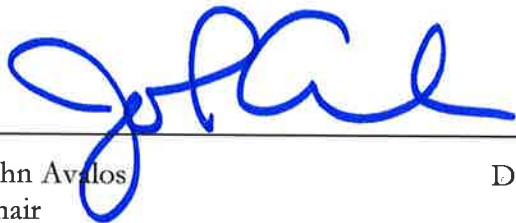


The foregoing Resolution was approved and adopted by the San Francisco County Transportation Authority at a regularly scheduled meeting thereof, this 16th day of December, 2014, by the following votes:

Ayes: Commissioners Avalos, Breed, Campos, Kim, Mar, Tang and Wiener (9)

Nays: (0)

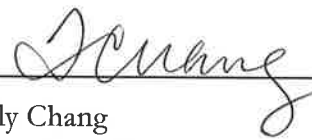
Absent: Commissioner Yee (1)



John Avalos
Chair

Date

ATTEST:

 12/29/14

Tilly Chang
Executive Director

Date

Attachment 1. San Francisco Planning Department and City Attorney's Office

Memorandum of Agreement for the Geary Bus Rapid Transit Project Environmental Phase

Scope and Budget

Scope

Task 2.10.1 Project Management

This task provides for staff time spent addressing overall issues relating to the Geary Bus Rapid Transit (BRT) project and San Francisco Planning Department (SF Planning) and City Attorney's Office (CAO) involvement in creating the joint Environmental Impact Report/Statement (EIR/S).

Task 2.10.2 Understanding the Project

This task includes staff time spent becoming sufficiently familiar with the project's design to provide guidance on its environmental documentation, including the geographic scope, the study area's existing conditions, the nature of the proposed improvements, the project alternatives, and details such as the potential extent of excavation, proposed stop locations, bus service changes, on-street parking changes, changes to left turns, and potential construction methods and phasing.

Task 2.10.3 Meetings

This task includes up to six meetings to discuss the project's environmental analyses and documentation, with 2 hours for each meeting: one hour for the meeting, and one hour for any advanced preparation and/or follow-up.

Task 2.10.4 Assistance with Methodology

This task includes review of proposed methodologies and draft results for all Geary BRT technical studies, including analyses specifically for cultural resources, visual impacts, air quality, noise, energy, biology, transportation, land use, growth, and cumulative impacts.

Task 2.10.5 Assistance with Compliance with City Administrative Code Chapter 31

This task includes coordination with the Geary BRT project for compliance with San Francisco Administrative Code Chapter 31 governing the city's procedures for carrying out environmental requirements for the California Environmental Quality Act (CEQA), specifically relating to the processes and procedures for environmental documentation and review.

Task 2.10.6 Review Administrative Draft and Final EIR/S

This task includes reviewing the full Administrative Draft EIR/S for consistency with relevant city policies and other environmental documents led by San Francisco. This review will include attention to, for each environmental technical analysis topic: the language describing the regulatory setting, including references to appropriate laws and regulations; the methodology for the technical analysis; the description of the environmental setting; and the environmental consequences, including the criteria used for identifying significant impacts under the CEQA and proposed mitigations, as well as the discussions of National Environmental Policy Act (NEPA) effects and avoidance, minimization, and mitigation measures. It also includes input on the structure of the document and text edits as necessary. This task also includes reviewing

and providing input on responses to public comments received from the public comment period, as well as the Final EIR/S.

Task 2.10.7 Administrative Support

This task includes staff time spent supporting the administrative needs of the agencies' participation in the Geary environmental review process, including invoicing.

Budget Detail

Geary BRT Environmental Review - Planning Department Responsible Agency Cost Estimate				
Task	Hours	Staff Classification	Rate (Hourly)	Subtotal
Task 2.10.1. Project Management	4	Viktoriya Wise, Deputy ERO	\$140.00	\$560.00
	12	Jessica Range, Plnr IV	\$125.52	\$1,506.24
	18	Rachel Schuett, Plnr III	\$105.79	\$1,904.22
Task 2.10.2. Understanding the Project	6	Jessica Range, Plnr IV	\$125.52	\$753.12
	8	Rachel Schuett, Plnr III	\$105.79	\$846.32
Task 2.10.3. Meetings	12	Jessica Range, Pnr IV	\$125.52	\$1,506.24
	12	Rachel Schuett, Plnr III	\$105.79	\$1,269.48
	2	Shelley Caltigerone, Pnr III	\$105.79	\$211.58
	2	Randall Dean, Plnr III	\$115.00	\$230.00
	8	City Attorney	\$240.00	\$1,920.00
Task 2.10.4. Assistance with Methodology	6	Jessica Range, Pnr IV	\$125.52	\$753.12
	8	Rachel Schuett, Plnr III	\$105.79	\$846.32
	2	Shelley Caltigerone, Pnr III	\$105.79	\$211.58
	2	Randall Dean, Plnr III	\$115.00	\$230.00
	8	City Attorney	\$240.00	\$1,920.00
Task 2.10.5. Assistance with Compliance with Chapter 31	4	Jessica Range, Plnr IV	\$125.52	\$502.08
	12	Rachel Schuett, Plnr III	\$105.79	\$1,269.48
Task 2.10.6. Review Administrative Draft EIR/S and Final EIR/S	40	Jessica Range, Plnr IV	\$125.52	\$5,020.80
	60	Rachel Schuett, Plnr III	\$105.79	\$6,347.40
	8	Shelley Caltigerone, Pnr III	\$105.79	\$846.32
	8	Randall Dean, Plnr III	\$115.00	\$920.00
	400	City Attorney	\$240.00	\$96,000.00
	4	Viktoriya Wise, Deputy ERO	\$140.00	\$560.00
Task 2.10.7. Administrative Support	8	Virnaliza Byrd, Planner Tech	\$60.00	\$480.00
Subtotal	654			\$126,614.30
Contingency	10%			\$12,661.43
Total				\$139,275.73

* Assumed hours are based on limited role in reviewing and assisting as a CEQA responsible agency. Additional hours may be required if the level of effort exceeds that assumed in this estimate.