



**TREASURE ISLAND
MOBILITY MANAGEMENT AGENCY**

TC052323

RESOLUTION NO. 23-07

RESOLUTION ADOPTING THE PROPOSED FISCAL YEAR 2023/24 BUDGET AND WORK PROGRAM

WHEREAS, Pursuant to the Treasure Island Mobility Management Agency's (TIMMA's) Fiscal Policy (Resolution 21-01), TIMMA shall adopt an annual budget by June 30 of each year; and

WHEREAS, The purpose of the Annual Budget is to provide management guidance and control over disbursement of TIMMA's revenues in accordance with the adopted work program as determined by the TIMMA Board and as set forth in other policies; and

WHEREAS, The proposed FY 2023/24 Work Program includes activities in several major streams of work: Program Management; Outreach and Communications; Project Delivery; and

WHEREAS, The Program Management work stream includes program-wide management activities such as maintaining the project master program schedule, providing Committee and Board support, managing funding and grants, and advocating for funding opportunities and preparing grant funding applications; and

WHEREAS, The Outreach and Communications work stream includes public involvement and outreach activities in support of project delivery; and

WHEREAS, In parallel with the Outreach and Communications work stream, the Project Delivery work stream includes the Autonomous Vehicle (AV) Shuttle Pilot, Ferry Terminal Enhancements Project, and finalization of the Treasure Island Ferry Service planning study with the Water Emergency Transportation Authority; and

WHEREAS, the AV Shuttle Pilot includes project implementation with the San Francisco Municipal Transportation Agency and the Treasure Island Development Authority, securing all necessary permits, testing, and launching the AV Shuttle Pilot, and partnering with community stakeholders to conduct outreach on the pilot and conduct workforce development activities; and

WHEREAS, the Ferry Terminal Enhancements Project includes preparing for and progressing construction, including National Environmental Policy Act clearance; and

WHEREAS, Attachment 1 contains a description of TIMMA's proposed Work Program for FY 2023/24; and



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WHEREAS, Attachment 2 displays the proposed budget in a format described in TIMMA's Fiscal Policy; and

WHEREAS, Total revenues are projected to be \$1.7 million from various federal, state, and local funding sources; total expenditures are projected to be \$1.7 million for technical professional services, personnel, and non-personnel costs; and other financing sources (uses) are projected to include inter-agency transfers of \$47,255 between the San Francisco County Transportation Authority (Transportation Authority) and TIMMA, which represents appropriations of Sales Tax to TIMMA; and

WHEREAS, The TIMMA program revenue for FY 2023/24 covers the full cost of all Transportation Authority activities in support of TIMMA; now, therefore, be it

RESOLVED, That TIMMA hereby adopts the proposed FY 2023/24 Budget and Work Program.

Attachment:

1. Proposed Work Program for FY 2023/24
2. Proposed Budget for FY 2023/24



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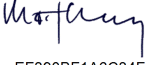
RESOLUTION NO. 23-07

The foregoing Resolution was approved and adopted by the Treasure Island Mobility Management Agency at a regularly scheduled meeting thereof, this 13th day of June 2023, by the following votes:

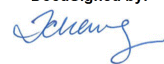
Ayes: Commissioners Dorsey, Engardio, Mandelman, Melgar, Peskin, Ronen, Safaí, , and Walton (8)

Nays: (0)

Absent: Commissioners Chan, Preston, and Stefani (3)

DocuSigned by:

7/5/2023
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Matt Dorsey Date
Chair

DocuSigned by:

7/5/2023
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ATTEST: _____
Tilly Chang Date
Executive Director

Attachment 1

Proposed Fiscal Year 2023/24 TIMMA Work Program

The Treasure Island Mobility Management Agency's (TIMMA's) proposed Fiscal Year (FY) 2023/24 Work Program includes activities funded by federal grants and identified local match funds, and program management:

- Autonomous Vehicle Shuttle Pilot;
- Ferry Terminal Enhancements Project;
- Outreach and Communications; and
- Program Management

The Executive Director oversees these activities and is responsible for the efficient and effective management of staff and other resources. These staff are lent from the San Francisco County Transportation Authority (Transportation Authority) to TIMMA as appropriate and are subject to reimbursement by TIMMA for salary and related benefits and other costs allocable to services performed for TIMMA by the Transportation Authority staff in accordance with TIMMA's Administrative Code (Ordinance 23-01). Further, the Executive Director is responsible for regular and effective communications with the Board, the Treasure Island Development Authority (TIDA), San Francisco's elected representatives at the state and federal levels and the public, as well as for coordination and partnering with other city, regional, state, and federal agencies.

PROGRAM MANAGEMENT

This section of the Work Program highlights ongoing and planned agency operational activities as listed below:

- **Board Operations and Support:** Staff TIMMA Committee and Board meetings, as needed.
- **Budget, Reports and Financial Statements:** Develop and administer the overall TIMMA program schedule and budget, including performance monitoring, internal program, and project tracking. Monitor internal controls and prepare reports and financial statements.
- **Funding and Grants Management:** Manage grants and prepare invoices for reimbursement. Grants include the federal Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD) grant, the federal Innovative Deployments to Enhance Arterials Shared Automated Vehicles (IDEA SAV) grant awarded by the Metropolitan Transportation Commission (MTC), and the federal earmark grant for the Ferry Facility, matched by Affordable Housing and Sustainable Communities (AHSC) funds awarded to TIDA.

OUTREACH AND COMMUNICATIONS

The Outreach and Communications work stream includes public involvement and outreach activities in support of project delivery. During FY 2023/24, communications activities are expected to include the following:

- Outreach to support the Autonomous Vehicle Shuttle Pilot that is expected to run for nine months.

Attachment 1
Proposed Fiscal Year 2023/24 TIMMA Work Program

PROJECT DELIVERY

The FY 2023/24 work program includes two projects that are fully funded:

- **Autonomous Vehicle (AV) Shuttle Pilot:** With the support of two federal grants, the ATCMTD program grant and IDEA SAV grant, continue project implementation with SFMTA and TIDA; secure all necessary permits; test and launch the AV Shuttle pilot. Partner with community stakeholders to conduct outreach on the pilot and conduct workforce development activities.
- **Ferry Terminal Enhancements Project:** Progress construction on the ferry terminal enhancements project, including National Environmental Policy Act clearance, using the \$3 million federal earmark, for which the E-76 form for the Preliminary Engineering phase was issued in March 2023, and \$750,000 AHSC local match.

In addition, we will finalize the Treasure Island Ferry Service planning study with the Water Emergency Transportation Authority (WETA).

Other elements of the TIMMA work program, including toll and affordability program adoption and implementation, transit service and transit pass coordination, parking program management, development of other Transportation Demand Measures (TDMs), and implementation of recommendations arising from the Treasure Island Supplemental Transportation Study, will be confirmed once funding is identified and secured to support those activities. TIMMA's application for the Regional Early Action Planning grant, which would have supported some of these activities, was not selected for funding.

Treasure Island Mobility Management Agency
Attachment 2
Proposed Fiscal Year 2023/24 Budget
Line Item Detail



	Proposed Fiscal Year 2023/24 Budget	Increase/ (Decrease)	Proposed Fiscal Year 2022/23 Budget Amendment
Program Revenues:			
<u>Federal</u>			
Advanced Transportation and Congestion Management Technologies Deployment	\$ 219,403	\$ (85,224)	\$ 304,627
Ferry Boat Discretionary Funds - Treasure Island Ferry Terminal	119,203	36,387	82,816
Innovative Deployments to Enhance Arterials Shared Autonomous Vehicle	688,428	554,588	133,840
<u>State</u>			
Affordable Housing and Sustainable Communities - Treasure Island Ferry Terminal	29,801	11,621	18,180
<u>Regional and Other</u>			
Treasure Island Community Development LLC - Ferry Exchange	608,790	61,528	547,262
Total Program Revenues	1,665,625	121,354	1,544,271
Expenditures:			
Technical Professional Services Costs	1,370,253	657,487	712,766
Administrative Operating Costs			
Personnel Expenditures			
Salaries	199,784	(290,094)	489,878
Fringe Benefits	98,493	(143,017)	241,510
Non-personnel Expenditures			
Administrative Operations	41,250	(84,762)	126,012
Commissioner-Related Expenses	3,100	(3,100)	6,200
Total Expenditures	1,712,880	136,514	1,576,366
Other Financing Sources (Uses):			
Transfer in from Transportation Authority	47,255	15,160	32,095
Transfer out to Transportation Authority	-	-	-
Total Other Financing Sources (Uses):	47,255	15,160	32,095
Net Change in Fund Balance	\$ -	\$ -	\$ -