



REQUEST FOR QUALIFICATIONS #08/09-02

Questions and Answers

Date: May 28, 2009
To: Interested Firms and Individuals
From: Billy Charlton – Deputy Director for Technology Services
Subject: Request for Qualifications (RFQ) for On-Call Modeling Services (RFQ 08/09-02)

**STATEMENTS OF QUALIFICATIONS ARE DUE BY
Tuesday, June 16, 2009 at 2:00 PM at the Authority's Offices**

The following questions were raised at the Pre-response Conference on Friday May 22nd, 2009, 10:30 a.m., at Authority offices at 100 Van Ness Avenue, or submitted via email to the Authority by Tuesday, May 26th at 2:00 pm.

1. *The RFQ states that a successful bidder may not be limited to one firm. Are you looking for teams or multiple teams?*

We are looking to qualify “qualified firms,” similar to our recent planning on-call procurement. There is no minimum or maximum number of firms or teams in mind; however, we would appreciate it if firms with complementary skills team together.

2. *What do you expect the balance of work to be between model applications and model development?*

We expect there will be a balance of both model application and model development work.

3. *Will task orders be competitive?*

The RFQ grants the Authority flexibility in assigning specific tasks to contracted teams. No selected team is guaranteed work (task orders). For task orders below \$100,000 the Authority reserves the right to award work directly to one of the selected teams, or to request estimates from more than one team in response to draft scopes of work. Task orders above \$100,000 will be bid under a separate Request for Qualifications (RFQ) process to the pre-qualified teams only.

4. *There is some mention in the RFQ of supporting air quality and GHG analysis in your County-wide Transportation Plan. Are firms that are selected expected to be able to provide input regarding how to measure air quality reporting or will they be involved in actually determining the air quality criteria themselves?*

It is not our intent to preclude this capability; however, determining air quality criteria probably falls within the Planning division's responsibilities, not the modeling team. If we had experts on-hand that have a lot of knowledge about setting AQ criteria, then I'm sure we would appreciate their input. (Deputy Director of Planning Tilly Chang was unavailable for comment due to personal leave.)

5. *Regarding the DBE requirement, it states that 12.5% is the requirement, but 15.2% is the goal?*

Correct, 12.5% is the minimum required percentage. This goal is applicable to only Underutilized Disadvantaged Business Enterprises (UDBE). If a firm is not able to meet the 12.5% UDBE goal, we request the firm to complete and submit Caltrans Exhibit 15-H: UDBE Information - Good Faith Effort, provided as a separate enclosure to this RFP, and include supporting documentation for soliciting UDBE firms by the proposal due date.

6. *For the 20 page limit, are these pages counted as 20 double-sided pages or 20 single-sided pages?*

Double-sided pages will be counted as two pages.

7. *How will the Authority manage contracts under the new DBE requirements? Does every team need to try to match the DBE requirement or will it be managed across the project?*

The Authority will manage DBE participation by individual contracts, not across the project. Each team is required to meet the established UDBE goal of 12.5% or document adequate good faith efforts to involve UDBEs. Based on the scope of services described in Section III of the RFQ, responders should be able to anticipate the level of participation from UDBE and DBE firms.